

Members Present: Drs. Nidhi Handoo (Chair), Terry J. Lindquist, Saulo Sousa Melo, William J. Synan, Justine L. Kolker, Bruno Das Neves Cavalcanti, John Hellstein, Paula Weistroffer, Theodoros Katsaros, David C. Holmes, Lily T. Garcia, Sherry Timmons, Mike Kanellis, Prof. Marsha Cunningham-Ford, Ms. Becky Todd, Ms. Joni Yoder, Ms. Michelle Krupp and Brittanie Lucas (D3)

Absent: Drs. Tad Mabry, David M. Bohnenkamp, Ronald Elvers, Emillie Brandt (D4) and Katherine Sislow (D3)

Meeting called to order at 12:06pm.

I. **Approval of January 26, 2018 minutes** – Dr. Handoo

MOTION: to approve the January 26, 2018 minutes as submitted. Motion seconded.
MOTION APPROVED.

February 23, 2018 meeting cancelled; time dedicated to *PASS presentations* (x2)
March 16, 2018 meeting cancelled.

II. **CODA Update** – Open discussion of experiences – Ms. Krupp & Dr. Garcia

- A. Michelle updated the committee on CODA. Currently, the self-study is being edited. Majority of supporting documents have been collected but urgent requests may be needed.
- B. The Clerkship Directors' Committee was acknowledged and thanked for their help and accomplishments.
- C. The Office for Education will have the site visit schedule finalized by May. Outlook invites will be sent to the staff/students/faculty soon. Reminded all that "Junior" faculty are chosen by CODA "last minute" for that session. The schedule will also include a page in which specific standards are assigned to each person for reference
- D. Another round of prep-meetings with faculty/staff will be scheduled to review processes for the actual site visit.
- E. Thirty-six (36) PASS' are developed and in progress. It seems that all clerkships have transitioned smoothly. A "survival guide" will be developed for incoming D3 students to help them track PASS' and rubrics. May 15th 1-2:30pm clinic will be closed to do the Implant PASS.

III. **Work Group on concept of clinical "observation" opportunities for D2** – Dr. Handoo

- A. Work Group: Drs. Lindquist (Chair), Katsaros, Kolker, and B. Lucas
- B. The committee discussed if shadowing in the clinics during the D2 year helps students become more familiar with the "flow" of that clinic. Currently, OD (3 half-days) and radiology (6 half-days) have students shadowing during their D2 year. This gives the students more time to "orient" themselves to the radiology

and OD clinics. Dr. Sousa Melo notices that the D2-D3 students enjoy the interaction while shadowing. Historically the OD and radiology “shadowing” started to give the students general knowledge of radiology prior to attending other clinics. OD has noticed that students see practical application of comprehensive treatment plans while in the shadowing stage. Dr. Synan thinks benefits could include using AxiUm and doing patient medical histories earlier in their learning.

ACTION ITEM: *Work Group will explore which clerkships will participate/benefit from D2 shadowing and if time/space is available. Work Group: Drs. Lindquist (Chair), Katsaros, Kolker, and B. Lucas; consider adding L. Kayser and J. Yoder.*

IV. **2018-2019 D3 Class Size** – Dr. Timmons

- A. Dr. Timmons informed the committee that the incoming D3 class will have 88 students; IDASP and exchange students included. D2s or D3s may need to repeat. Final student count will be available in August.
- B. Potential impact: increased student numbers while treatment chairs and number of faculty remain the same. Although the CoD has approval to accept 8 IDASP students, the committee thinks 4 IDASP students have reached capacity. In regards to international exchange students, CoD students should receive priority for clinical learning and patient assignment.
- C. Patient experiences also need to be considered.
 - Dr. Kanellis reports all DWP fees have dropped to Medicaid reimbursement levels; a financial change is an annual maximum benefit of \$1,500 which impacts learning a comprehensive treatment plan.
 - Community health centers in southwest Iowa do not accept new patients.
 - Dr. Lindquist said students are performing more initial exams in the prosthodontic clinic which is difficult since students do not complete OD prior to prosthodontics.
 - Self-pay and insured patients may take priority over DWP patients to support students learning comprehensive care.

V. **Set Date for D3-D4 Transitional Meeting** – Dr. Garcia

Last day of clinic June 29th; grades due July 13th; D4 start date July 23rd. **The D3-D4 Transitional Meeting will be set for July 10th**, lunch provided. Limited attendance: clerkship directors and D4 faculty group leaders. Everyone must have a substitute faculty available if you cannot attend.

VI. **Open Discussion**

- A. Ms. Yoder stated the “return to clinic” opportunity was beneficial. The committee suggested to repeat this activity in 2019-2020.
- B. Dr. Lindquist mentioned that the prosthodontics clinic is looking for crowns.
- C. Dr. Sousa Melo would like to discuss how to properly balance patients for both the radiology clinic and Kirkwood experiences.

Next Meeting: **May 18, 2018**

Minutes recorded: Ms. Lauren Moniot