

Clerkship Directors Committee	
AGENDA	
February 17, 2017	12:00-12:50 p.m. Deans Conference Room
Dr. Tad Mabry, Chair	Recorder: Ms. Lauren Moniot
Lunch will be served.	
Agenda Items	Responsible Individual
1. Approval of the January 20, 2017 Minutes	Mabry
2. Clerkship Assessment & Alignment - P.A.S.S.	Krupp
3. "Return to Clinic" – <u>Urgent</u> issues: Oper, Pedo, OMFS, OD <ul style="list-style-type: none"> <i>policy pending for discussion later</i> 	E.Teixeira/Mabry
4. Work Group on Systemic health integration in Pt. Care - Update	Garcia
5. Nitrous Oxide Policy – Nitrous Oxide Log in AxiUm	Mabry
6. Next Meeting: March 10, 2017	

Action Items			
Status	Action to be taken	Responsible	Due Date
Pending	Next steps in Assessment – progress	Krupp	February 2017
Pending	Unified Referral Process – Update	Krupp	
Pending	StartCheck Implementation Follow-up	Mabry	
Pending	How patients enter into the COD	Kanellis	
Pending	Patient "flow" – pt needs into clerkships.	Yoder	

Clerkship Directors Committee:

Dr. Tad Mabry, Chair
 Bruno Calvacanti
 Nidhi Handoo
 Terry J. Lindquist
 Saulo L. Sousa Melo
 Michael Murrell
 William J. Synan
 Erica C. Teixeira
 Sherry Timmons*
 Paula Weistroffer
 Becky Todd
 Joni Yoder
 John Lorenz – D4
 Megan Timm – D3
 Emillie Kenne – D3

Ex Officio:

Sherry R. Timmons*, Chair, CAPP
 DC Holmes, Chair, Curriculum Committee
 Ronald Elvers, Director of Clinics
 Lily T. Garcia, Associate Dean for Education
 Mike Kanellis, Associate Dean for Patient Care
 Michelle Krupp, Director, Education Development
 Galen Schneider, Executive Associate Dean
 Cathy Solow, Associate Dean for Student Affairs

Clerkship Directors Committee Minutes – February 17, 2017

Members Present: Dr. Tad Mabry (Chair), Drs. Bruno Cavalcanti, Nidhi Handoo, Terry Lindquist, Saulo Sousa Melo, Michael Murrell, Erica Teixeira, Sherry Timmons, Paula Weistroffer, DC Holmes, Ronald Elvers, Lily Garcia, Ms. Joni Yoder, Dean Cathy Solow, Ms. Michelle Krupp, John Lorenz – D4, Megan Timm – D3

Members absent: Drs. William Synan, Mike Kanellis, Galen Schneider, Ms. Becky Todd, Emillie Kenne – D3

Guest: Dr. Fabricio Teixeira

Meeting called to order at 12:06pm.

- I. Approval of January 20, 2017 minutes.
Motion to approve the minutes, seconded, motion approved.
- II. Clerkship Assessment & Alignment – P.A.S.S. – Ms. Michelle Krupp
 - Ms. Krupp met with each clerkship director to review the clerkship's assessment schema and develop P.A.S.S.'
 - The evaluation schemas revealed and documented that every clerkship is assessing all collegiate domains. It also was discovered that the majority of the clerkships utilize some type of daily evaluation that has similar categories as the domains. Ms. Krupp encouraged that we standardized the language to reflect our current domains, yet keep the description within the domain specific to the specialty. Additionally, all evaluation tools and materials referencing competencies should be changed to P.A.S.S.
 - The preliminary draft of all the P.A.S.S.' was reviewed (see handout). Discussion included:
 - How P.A.S.S. components should be evaluated and remediated. It is up to each director to set the criteria for acceptable performance level.
 - Students should not progress into D4 if they have incomplete P.A.S.S.', however, there may be special circumstances cases in which students will have to complete in D4.

ACTION ITEM: Clerkship Directors should send M. Krupp updated evaluation tools and any changes to their identified P.A.S.S.'

- III. Return to Clinic – Urgent Issues: OPER, PEDO, OMFS, OD
 - Background: Stakeholders involved (pts, students, clerkships) – what is the impact on return to clinics? After Superblock, PEDO and OPER have many

requests for releases (i.e. OPER ha 26) and directors are concerned that learning experiences are being compromised when students are away.

- Problem for short clerkships is limited # of days in clinic w/ 30+ releases is compromised the learning experience in short clerkships. Students need to remediate in the summer
 - Oral Dx will allow to go back for ½ days unless it is a short appt. (i.e. post ops and recalls in PROS) allowing them to still see their OD patients. This allows students to work in 2 different places without affecting patient care in OD.
 - Half day release concept (smaller increments of time away) could be difficult due to length of patient visit.
- There is a record number of incompletes from PERI and PROS and ENDO. Patient scheduling issues and patients not showing up are some causes for the increase. PROS has been challenged to get patients going earlier. The root cause needs to be addressed - lack of pts in D3. Seems to be more of an issue in the first block (students seeing pts later, getting them up to speed, lack of pts from FAMD, etc.)
- Suggestions included: 1) Change patient distribution, i.e., early patient ingress model reconfigured, and 2) increase number of early OD students if they can get help from other faculty in other Depts.

AGENDA ITEM: A special Clerkship Director meeting will be scheduled for 2-28-17 to continue discussion.

- IV. Work Group on Systemic Health Integration in Patient Care – Dr. Lily Garcia
 - The workgroup will begin meeting today and report back to the Clerkship Director's committee as well as to the Curriculum committee any recommendations. Members of the workgroup include: Drs. Handoo, Sousa Melo, Weistroffer, Hoffman, Garcia & Mabry and John Lorenz – D4.
- V. Nitrous Oxide Policy – Nitrous Oxide in AxiUm – Dr. Tad Mabry
 - Dr. Mabry summarized nitrous oxide in AxiUm. There is now a section to further clarify behavior (drop down menu), condition on discharge, untoward events and OTHER. Events will be automatically flagged and individual targeted in department will be prompted and notified of the event. Dr. Mabry will get in touch with each department to identify key contacts.

Next Meeting: **March 10, 2017**

Minutes recorded: Ms. Michelle Krupp