

Clerkship Directors Committee	
AGENDA	
September 16, 2016	12:00-12:50 p.m. Deans Conference Room
Dr. Tad Mabry, Chair	Recorder: Ms. Michelle Krupp
Lunch will be served.	
Agenda Items	Responsible Individual
1. Approval of the August 16, 2016 Minutes	Mabry
2. StartCheck: hard stop, tracking, customize for the Dept (15m)	Handoo/Gehling
3. Clerkships: DS release from clinic (10m)	Mabry
4. Next steps in Assessment: <ul style="list-style-type: none"> • Perspectives on Assessment – Results from D3-D4 transition • Family Dentistry Alignment with Collegiate Domains & Competencies • Explore Standardized Assessments into the Clerkships 	Krupp/Holmes
5. Next Meeting: October 21, 2016	

Action Items			
Status	Action to be taken	Responsible	Due Date
Pending	Student Progress – Follow-up on CAPP reports	Timmons	
Pending	Iowa Dental Advanced Standing Program	Meredith	
Pending	Use of “professional” vs. vacation vs. “free” day - Dental Students	Solow	
Pending	Course Scheduled Time – 50/10 mins maximum	Garcia	Immediate?

Clerkship Directors Committee:

Dr. Tad Mabry, Chair

Nidhi Handoo
 Terry J. Lindquist
 Saulo L. Sousa Melo
 Michael Murrell
 William J. Synan
 Erica C. Teixeira
 Fabricio Teixeira
 Sherry Timmons*
 Paula Weistroffer
 Becky Todd
 Joni Yoder
 John Lorenz – D4
 Megan Timm – D3
 Emillie Kenne – D3

Ex Officio:

*Sherry R. Timmons, Chair, CAPP
 DC Holmes, Chair, Curriculum Committee
 Ronald Elvers, Director of Clinics
 Lily T. Garcia, Associate Dean for Education
 Mike Kanellis, Associate Dean for Patient Care
 Michelle Krupp, Director, Education Development
 Galen Schneider, Executive Associate Dean
 Cathy Solow, Associate Dean for Student Affairs

Clerkship Directors Committee Minutes – September 16, 2016

Members Present: Drs. Tad Mabry (Chair), Nidhi Handoo, Terry Lindquist, Saulo Sousa Melo, Michael Murrell, William Synan, Erica Teixeira, Fabricio Teixeira, Sherry Timmons, Paula Weistroffer, DC Holmes, Ms. Becky Todd, Dean Cathy Solow, Emillie Keene –D3, Megan Timm – D3, John Lorenz –D4, Ms. Michelle Krupp

Members absent: Drs. Ronald Elvers, Lily Garcia, Mike Kanellis, Galen Schneider

Meeting called to order at 12:07pm.

- I. Approval of August 16, 2016 minutes.
Motion to approve the minutes, seconded, motion approved.
- II. StartCheck: Hard stop, tracking, customize for the dept – Dr. Handoo & Mr. Jerry Gehling
 - StartCheck is currently in use. Observations include:
 - A hard stop can only occur at the end when approving codes. Currently there is still a soft stop in place in which you can proceed without doing StartCheck. A hard stop up front would be ideal, however this is not possible.
 - Dr. Mabry would like to see what reports can be generated in order to track use. At this time, nothing happens when StartChecks do not occur. 'Treatment not approved' message displays frequently (even if you have done it), but can continue and override.
 - The Approve default button cannot be changed to Review as previously suggested.
 - Customize **EHR**– OPER has added the Caries Risk, but this not part of the StartCheck at this time.
 - Color changes – Color codes are: Green approved, Red once patient is checked in. Stays red until StartCheck done, turns yellow when time has lapsed (it is not clear the amount of time it will stay yellow)?
 - Dr. E. Teixeira would like to get student feedback on use and the process.

ACTION ITEM: Dr. Mabry will get clarification on color changes and time lapse.

- III. Clerkships: DS release from clinic – Dr. Mabry
 - When first initiated request was routed from directors to clerk - now it has switched so clerks get it first then directors. When forms are printed the student name and/or date are omitted. There have been positive results to date, i.e. there are ways to view the whole list and more efficient for students and faculty.

ACTION ITEM: Cathy Solow will follow-up on printed forms regarding name/date omission.

IV. Next steps in Assessment – Dr. Holmes & Ms. Krupp

- Perspective on Assessment – Ms. Krupp reviewed again her observations from D3-D4 transition meeting and how majority of the comments from directors fit into the Collegiate Domains. This would indicate that clerkships are already looking at and assessing the competencies and domains but not necessarily documenting it. In order to standardize the assessment process and align with the domains the first step would entail looking at current evaluation tools and determining which domains clerkships already assess. Ms. Krupp will meet with each director individually to further discuss.
- Dr. Murrell briefly discussed how Family Dentistry aligned their daily feedback, rubrics, etc. with the Collegiate Domains & Competencies.

ACTION ITEM: Ms. Krupp will meet with each clerkship director to determine clerkship evaluation tools alignment with collegiate domains.

V. Comments – Committee

- Dr. Mabry asked if Dr. Handoo's previous comment regarding generalized lack of appreciation for the systematic health of the patient in the first group of OD is enough of a problem to revisit. The committee decided it would be worth exploring to determine where and when the curriculum could address this disconnect. Dr. Handoo stated they have designed some new assignments to be completed relevant to systematic disease and patients care.

AGENDA ITEM: Systemic health integration in patient care for Oct/Nov meeting.

- Dr. Lindquist commented on the direct referrals into the department that need comprehensive care. PROS patients can avoid going through admissions if a note is attached that they should go through OD and Radiology. It was suggested that Joni could help designate a case manager to ensure patients are receiving the comprehensive care they need.
- Issues: ENDO is losing money on DWP patients. Patients aren't getting comprehensive exams but they are needing a comprehensive exam documented in order to get paid. The system is breaking down. Admissions does not do comprehensive exams. The committee decided that this is a DEO issue that needs to be discussed in Executive Committee, however, we still need a process in place to handle outside referrals in the D3 clinic.

ACTION ITEM: Suggest Dr. F. Teixeira meet with Dean Kanellis.

Next Meeting: **October 12, 2016**

Minutes recorded: Ms. Michelle Krupp