

Clerkship Directors Committee	
AGENDA	
October 21, 2016	12:00-12:50 p.m. Deans Conference Room
Dr. Tad Mabry, Chair	Recorder: Ms. Michelle Krupp
Lunch will be served.	
Agenda Items	Responsible Individual
1. Approval of the September 16, 2016 Minutes	Mabry
2. D3 Release Form – Follow-up on report details	Solow
3. Iowa Dental Advanced Standing Program (IDASP) – 20 mins.	Meredith
4. CAPP: Charge, processes, consequences – 10 mins.	Timmons
5. Systemic health integration in Pt. Care – Discussion 10 mins.	Mabry
6. Next steps in Assessment: (Schedule > 31Oct2016) <ul style="list-style-type: none"> Perspectives on Assessment – Results from D3-D4 	Krupp
7. Next Meeting: November 18, 2016	

Action Items			
Status	Action to be taken	Responsible	Due Date
Pending	Student Code of Conduct – 10-15 mins	Timmons	
Pending	StartCheck Implementation Follow-up	Mabry	
Pending	Nitrous Oxide Policy – Update	Mabry	
Pending	Use of “professional” vs. vacation vs. “free” day - Dental Students	Solow	
Pending	Course Scheduled Time – “50/10” mins maximum	Garcia	Immediate?

Clerkship Directors Committee:

Dr. Tad Mabry, Chair
 Nidhi Handoo
 Terry J. Lindquist
 Saulo L. Sousa Melo
 Michael Murrell
 William J. Synan
 Erica C. Teixeira
 Fabricio Teixeira
 Sherry Timmons
 Paula Weistroffer
 Becky Todd
 Joni Yoder
 John Lorenz – D4
 Megan Timm – D3
 Emillie Kenne – D3

Ex Officio:

Sherry R. Timmons*, Chair, CAPP
 DC Holmes, Chair, Curriculum Committee
 Ronald Elvers, Director of Clinics
 Lily T. Garcia, Associate Dean for Education
 Mike Kanellis, Associate Dean for Patient Care
 Michelle Krupp, Director, Education Development
 Galen Schneider, Executive Associate Dean
 Cathy Solow, Associate Dean for Student Affairs

Clerkship Directors Committee Minutes – October 21, 2016

Members Present: Drs. Tad Mabry (Chair), Nidhi Handoo, Terry Lindquist, Saulo Sousa Melo, Michael Murrell, William Synan, Erica Teixeira, Fabricio Teixeira, Sherry Timmons, Paula Weistroffer, DC Holmes, Ms. Cathy Solow, Ms. Becky Todd, Ms. Joni Yoder, Ms. Michelle Krupp, John Lorenz – D4, Megan Timm – D3, Emillie Kenne – D3

Members absent: Drs. Lily Garcia, Ronald Elvers, Mike Kanellis, Galen Schneider,

Guests: Dr. Patty Meredith and Ms. Kelly Smith

Meeting called to order at 12:04pm.

- I. Approval of September 16, 2016 minutes. No corrections noted.
Motion to approve the minutes, seconded, motion approved.
- II. StartCheck Follow-up - Dr. Tad Mabry followed-up with StartCheck questions from last meeting. Please see Jerry Gehling's response to the questions in the attached handout.
- III. D3 Release Form – Follow-up on report details – Dean Cathy Solow
 - Dean Solow confirmed that student name and date do appear on the form. She noted that her office keeps track of all absences and will decline a request if a student is over, even if a clerkship director has already approved. However, she noted that directors currently do not get notified if a request is declined. A possible solution is to send notification of denied absence via Running Man. It was pointed out that only one person can be notified at a time in this program and it would be helpful if both the director and clerk could receive notifications.

ACTION ITEM: Dr. Mabry/Dean Solow will follow-up with IT: 1) how two people can be notified through Running Man and 2) if message line in email could have date of the absence requested then it would save many clicks to find information.

- IV. Iowa Dental Advanced Standing Program (IDASP) – Dr. Patty Meredith
 - Dr. Meredith introduced Kelly Smith, part-time secretary for the IDASP.
 - Dr. Meredith would like to individually meet with each clerkship director to gather input as to what is needed to make matriculation for these students go smoothly.
 - Program Overview –261 applications received and 57 of those are completed. The admissions committee (Dr. Squire – chair, and Drs. Hernandez, Marchini, Murrell and Meredith) is developing the criteria/process for admissions. Interviews will be conducted Jan 12-13 and 26-27 with 12 students being offered interviews and 4 students being accepted into the program.

- A 2-3 hour didactic exam will occur during the two-day interview period and consist of content that a beginning D3 is expected to know from each specialty. Dr. Meredith suggested the use of the D3 pre-clerkship exams.
 - Concerns were raised about using the same test for interviews that will be used in the clerkships. It was suggested to take questions from the D2 exams rather than the D3 pre-clerkship exams so student's knowledge/skills are being measured the same as beginning D3 students. Additionally, majority of clerkships do not have pre-tests. The committee stressed that the need for the test questions to be secured. Dr. Meredith requested that each director send her 20-25 'concept' and broad-based questions that are more of a sample their D1-D2 content. Please send questions (with answer key) by **DECEMBER 15th Dr. Meredith and Kelly Smith.**
 - A bench exam will also be included in the interview to test hand skills, as well as a dedicated time for face-to-face interview questions.
- Admitted students will attend a 7-8 week summer course that will address deficiencies identified in the interview assessments and any gaps in the applicant's previous dental education, i.e., Anesthesia and Pain Control, Nutrition, etc. Dr. Meredith welcomes any suggestions on content and teaching methods for this course. If students do not pass this course they will have to remediate and/or not be able to matriculate. Dr. Weistroffer suggested that during this time students learn the system and Iowa culture.
- Dr. Meredith emphasized the importance of treating these students as equal to their D3 counterparts as they matriculate through our curriculum.

ACTION ITEM: Course directors should send to Dr. Meredith & Ms. Smith 1) 20-25 test questions by DEC. 15th, and 2) any suggestions for content in the summer course.

- V. CAPP: Charge, processes, consequences – Dr. Sherry Timmons, CAPP chair
 - Dr. Timmons summarized CAPP's purpose and explained what happens after clerkship directors submit forms to CAPP. **Please see the attached PowerPoint for details of CAPP processes.**
 - Dr. Timmons pointed out that due to FERPA guidelines, student information that is vetted through CAPP is confidential and it is not always possible to share information from the committee to course directors/faculty.
- VI. Systemic health integration in patient care – Dr. Tad Mabry
 - Due to time constraints, this agenda item will be moved to a future meeting.
- VII. Next steps in Assessment – Ms. Michelle Krupp
 - Due to time constraints, this agenda item will be moved to November.

Next Meeting: **November 18, 2016**

Minutes recorded: Ms. Michelle Krupp

Include in 10/21 minutes

Mabry, Tad R

From: Gehling, Jerry F II
Sent: Wednesday, October 05, 2016 11:40 AM
To: Mabry, Tad R
Cc: Krupp, Michelle M
Subject: RE: Questions on Startcheck

See notes in red.

Jerry Gehling

Technology & Media Services | College of Dentistry | University of Iowa
Lead Application Developer | Clinical Applications
<http://www.dentistry.uiowa.edu/helpdesk/>

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From: Mabry, Tad R
Sent: Wednesday, October 5, 2016 11:24 AM
To: Gehling, Jerry F II <gerald-gehling@uiowa.edu>
Cc: Krupp, Michelle M <michelle-krupp@uiowa.edu>
Subject: Questions on Startcheck

Jerry,

A couple of questions came up at the Clerkship Directors meeting in regards to Startcheck:

1. There is confusion with the colors. If I am understanding correctly, it turns red once the patient is seated by the student. It turns green once the Startcheck is swiped as "approved" by the faculty. Is it changing color at some point (yellow) and what would be those time frames and what is the significance of this?

The student's name on the status bar turns red 30 minutes before an appointment start time. If a department schedules with generic providers instead of with the student the name won't turn red until the appointment is in the student's name, in those clinics this is handled by the "seating". When a student is currently in the time window of an appointment that HAS been start checked, and they pass into the 30-minute window where their next appointment needs to be start checked their name turns yellow. Yellow helps distinguish that their current appointment was start checked, but the upcoming appointment needs to be. If the upcoming appointment just changed their name back to red while they were in a current appointment, there would be confusion if the "current" appointment had been start checked or not.

2. Even when Startcheck is completed at the beginning of the appointment, when we go in at the end to approve notes and codes, we get a message saying Startcheck was not completed, do you want to proceed? Why is this occurring?

This has to do with the window where you can move planned treatments from the left side to the right to indicate they will be done today. Any treatment that isn't in the right 1/2 of that window will cause this popup. The only way to get around it is to use the left/right arrows to identify the treatment that will be performed.

Provider: Student, D3
 Patient: *Test, Adam1 - Birthdate: 05/23/1980 (M55)

Planned Treatments

Prov.	Phase	Code	Site	Surface	Status	Description	Appt. Date	Pre-Auth#
G ABDE-MA	0	D5110			P	Complete denture - m		
D-KANE-MI	0	D5810	22		I	Interim complete dent		
U00	0	D1702			P	Prosthetic: Soreness		

Approved Treatment

Prov.
U-PEND-D3

Please verify that the Medical History has been updated or modified prior to approving the start.

View Approve Cancel

3. The question came up that, now that we are doing this, is there any way to generate an error report to see how compliant we are with this?

Yes, we can. but it will be a bit before I can get any data to you.

I will be reporting back to the committee October 12 so any help is greatly appreciated.

Thanks,

Tad

Tad Mabry DDS, MS

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