

<b>Clerkship Directors Committee</b>	
<b>AGENDA</b>	
November 18, 2016	12:00-12:50 p.m. Deans Conference Room
Dr. Tad Mabry, Chair	Recorder: Ms. Michelle Krupp
Lunch will be served.	
<b>Agenda Items</b>	<b>Responsible Individual</b>
1. Approval of the October 18, 2016 Minutes	<b>Mabry</b>
2. IDASP – Discussion of request for questions	<b>Garcia</b>
3. Systemic health integration in Pt. Care – “brainstorm”, e.g. CBL	<b>Mabry</b>
4. Next steps in Assessment	<b>Krupp</b>
5. Roundtable comments	<b>All</b>
6. Next Meeting: <b>December 16, 2016</b>	

<b>Action Items</b>			
<b>Status</b>	<b>Action to be taken</b>	<b>Responsible</b>	<b>Due Date</b>
Pending	Student Code of Conduct – 10-15 mins	Timmons	
Pending	StartCheck Implementation Follow-up	Mabry	
Pending	Nitrous Oxide Policy – Update	Mabry	
Pending	Use of “professional” vs. vacation vs. “free” day - Dental Students	Solow	
Pending	Course Scheduled Time – “50/10” mins maximum	Garcia	Immediate?

### **Clerkship Directors Committee:**

Dr. Tad Mabry, Chair  
 Nidhi Handoo  
 Terry J. Lindquist  
 Saulo L. Sousa Melo  
 Michael Murrell  
 William J. Synan  
 Erica C. Teixeira  
 Fabricio Teixeira  
 Sherry Timmons  
 Paula Weistroffer  
 Becky Todd  
 Joni Yoder  
 John Lorenz – D4  
 Megan Timm – D3  
 Emillie Kenne – D3

### **Ex Officio:**

Sherry R. Timmons\*, Chair, CAPP  
 DC Holmes, Chair, Curriculum Committee  
 Ronald Elvers, Director of Clinics  
 Lily T. Garcia, Associate Dean for Education  
 Mike Kanellis, Associate Dean for Patient Care  
 Michelle Krupp, Director, Education Development  
 Galen Schneider, Executive Associate Dean  
 Cathy Solow, Associate Dean for Student Affairs

## Clerkship Directors Committee Minutes – November 18, 2016

**Members Present:** Drs. Tad Mabry (Chair), Nidhi Handoo, Michael Murrell, William Synan, Erica Teixeira, Fabricio Teixeira, Sherry Timmons, DC Holmes, Ron Elvers, Lily Garcia, Ms. Becky Todd, Ms. Joni Yoder, Emilie Kenne, Megan Timm and John Lorenz

**Members absent:** Drs. Terry Lindquist, Saulo Sousa Melo, Mike Kanellis, Galen Schneider, Ms. Cathy Solow and Ms. Michelle Krupp

**Guests:** None

Meeting called to order at 12:07pm.

- I. Approval of October 21, 2016 minutes. No corrections noted.  
Motion to approve the minutes, motion approved.
- II. IDASP- Discussion of request for questions- Dr. Lily Garcia
  - At our last meeting, Dr. Meredith asked that clerkship directors send 20-25 questions from their discipline; the test will be part of the IDASP admissions process. The intent was to help identify knowledge gaps and help determine curriculum needed for the summer program. Deadline = December 15<sup>th</sup>.
  - Since applicants will have already passed NBDE Parts I and II, knowledge level should surpass that of D3 students. Directors felt that their time and energy would be better spent working on bringing the selected students up to speed.
  - The suggestion was made that IDASP consider using released board exam questions in consultation with clerkship directors to develop an admissions test. Dr. Meredith will be meeting with each director as planned to discuss topics.
- III. Systemic health integration in Pt. Care- "brainstorm", e.g. CBL- Dr. Tad Mabry
  - There are concerns that the students are not integrating systemic health into patient care during clerkships. It was discussed how we can draw emphasis to this. Suggestions included:
    - 1) ensure DS present patient health histories with an understanding of impact on dental care
    - 2) implement more EBD components in all clerkships
    - 3) identify areas in the D1/D2 years that could be enhanced to better prepare students (suggest to the Curriculum Committee to further explore)
    - 4) have students present cases on a daily basis (i.e. Oral Surgery design).
    - 5) The ADA Practical Guide to Patients with Medical Conditions (2<sup>nd</sup> Ed) is a good resource. Dr. Handoo has a hard copy in her office if anyone would like to borrow it. See below for link to electronic book:  
<http://proxy.lib.uiowa.edu/login?url=http://onlinelibrary.wiley.com/book/10.1002/9781119121039>
  - It is important to expose students to medically compromised patients early in the curriculum. It's hard for the student to understand concepts completely when they are not working on the patients with the systemic health issues. There

was discussion about laminated "critical info sheets" available and the DS committee members confirmed this would be beneficial. Other suggestions included:

- i. Faculty must clarify the expectations of the assignments/presentations to the students.
- ii. Guidelines for the college for systemic health (revise the current ones); refer to the \*book by Hardin as the base and making revisions.
- iii. Create a mini cheat notebooks with driving questions and values. Or an app for phones, tablets, etc.

**ACTION ITEM: Distribute the handbook to everyone. All committee members review the handbook. After review, possibly suggest to the Curriculum committee with the potential of teaching these topics in D1/D2.**

- IV. Next Steps in Assessment- Ms. Michelle Krupp (absent, Dr. Garcia spoke on her behalf)
- Ms. Michelle Krupp will meet with each clerkship director to review assessment and align with the Collegiate Domains in an effort to have one general assessment form. Ms. Lauren Moniot will be contacting all members to schedule meetings with Ms. Michelle Krupp in January 2017.
- V. Roundtable Comments- All
- Dr. Mabry introduced Ms. Lauren Moniot who is the new secretary for the Office for Education.
  - When referring a patient, please add prescribed details, specific needs. All should use the link to the referral form, in the templated notes. This is going to be standardized across the college.
  - Dr. Kanellis will conduct AxiUm training soon.
  - At the junior faculty meeting, Dr. Kanellis presented how patient entry process occurs at COD. Request the presentation for this committee and possibly at the all college conference.
  - Follow up more on Start Check.
  - In all clerkships, the faculty must see and approve the case before students make the request for a consultation.
    - i. Cards that follow the process to see how long it takes to respond.
    - ii. Since the clerks are the ones scheduling the requests, they should be asking students if the faculty are aware of the request.
    - iii. Inform the clerks to check and make sure the faculty requested this
  - Patient management needs to know when departments do not have sufficient patients or if they have too many patients. They want to group brainstorm on how best to help other departments and meet patient needs.

Next Meeting: **December 16, 2016**

Minutes recorded: Ms. Lauren Moniot