

Clerkship Directors Committee	
AGENDA	
January 27, 2016	12:00-12:50, Deans Conference Room
Dr. Tad Mabry, Chair	Recorder: Ms. Michelle Krupp
Lunch will be served.	
Agenda Items	Responsible Individual
1. Approval of the December 18, 2015 Minutes	Mabry
2. Informational Purposes Only: Guidelines for Recording Lectures	Garcia/Krupp
3. axiUm Training Module	Nidhi Handoo
4. "Startcheck" Demo — 15 mins.	Garcia/Gehling
5. Comments/Updates – Progress in Clerkships	Committee
6. Next Meeting: February 19, 2016	

Action Items			
Status	Action to be taken	Responsible	Due Date
Pending	Guidelines for Recording Lectures	Garcia	
Pending	Confirm date for D3 to D4 Transition Mtg	Mabry/Garcia	
Pending	Formalize the D1/D2 to D3 Transition Mtg	Mabry/Garcia	

Clerkship Directors Committee:

Dr. Tad Mabry, Chair
 Veeratrishul Allareddy
 Nidhi Handoo
 Terry J. Lindquist
 Michael Murrell
 William J. Synan
 Erica C. Teixeira
 Fabricio Teixeira
 Sherry R. Timmons*
 Paula Weistroffer
 Patti Duffe
 Joan T. Welsh-Grabin
 Joni Yoder
 John Lorenz – D3
 Aaron Jones – D3
 Collin Barker – D4

Ex Officio:
 Sherry R. Timmons, *Chair, CAPP
 DC Holmes, Chair, Curriculum Committee
 Ronald Elvers, Director of Clinics
 Lily T. Garcia, Associate Dean for Education
 Mike Kanellis, Associate Dean for Patient Care
 Galen Schneider, Executive Associate Dean
 Cathy Solow, Associate Dean for Student Affairs
 Michelle M. Krupp, Director, Education Development

Clerkship Directors Committee Minutes – January 27, 2016

Members Present: Dr. Tad Mabry (Chair), Drs. Veeratrishul Allareddy, Nidhi Handoo, Terry Lindquist, Michael Murrell, William Synan, Erica Teixeira, Fabricio Teixeira, Sherry Timmons, Paula Weistroffer, DC Holmes, Lily Garcia, Mike Kanellis, Galen Schneider, Ms. Joan Welsh-Grabin, D3 – John Lorenz, Ms. Cathy Solow, Ms. Michelle Krupp

Members absent: Ms. Patti Duffe, Ms. Jonie Yoder, D3 – Aaron Jones, D4 – Colin Barker, Dr. Ronald Elvers

Guest: Mr. Jerry Gehling

- I. Approval of December 18, 2015 minutes.
Motion to approve the minutes, seconded, and approved.
- II. Informational Purposes Only: Guidelines for Recording Lectures – Dr. Garcia
 - Dr. Garcia will email guidelines out to the committee. She is currently trying to find an appropriate place on the Intradent to post.
- III. axiUm Training Module – Dr. Nidhi Handoo
 - Dr. Handoo presented how and when the Oral Diagnosis Clinic trains students to use axiUm. Students are required to review axiUm PowerPoint files before they start the rotation. There is a detailed guide and several modules on the Intradent that all departments are more than welcome to use.
 - When axiUm training occurs in the curriculum and the need to standardize training was discussed. At the end of D1, students receive some training but they do not have enough use/opportunity to become proficient. Dr. Garcia mentioned that this could also be discussed in the Treatment Patient Ingress work group starting up. It was suggested to have more emphasis on training in the D3 General Orientation with hands-on exercises would be very beneficial. Additionally, during labs students could do treatment planning in axiUm as a training module using fake patients.

Action Item: Look at orientation schedule to see if it is feasible to add hands-on exercises then customize training in each clerkship. Further explore opportunities in the curriculum.

- IV. “Startcheck” Demo – Dr. Garcia & Mr. Jerry Gehling
 - Background: Last demonstration focused on how to customize StartCheck. Based on past discussion, there seems to be 4-5 items in a start check that could be standardized across clerkships.

- Mr. Gehling focused the demonstration on components that could be standardized in StartCheck. Handouts included examples of StartCheck forms and screen shots.
- How students/patients are scheduled may affect StartCheck particularly rotations where students are not assigned to patients. Students would not be able to document/swipe their start check. Possible alternative would be to develop a form in Patient Care. It was noted that the swipe process allows for consistency and accountability.

Action Item: Dr. Mabry, Jerry & Michelle will develop a survey to send out to committee to document what StartCheck components can/should be standardized. A working group will be established after results of survey are presented.

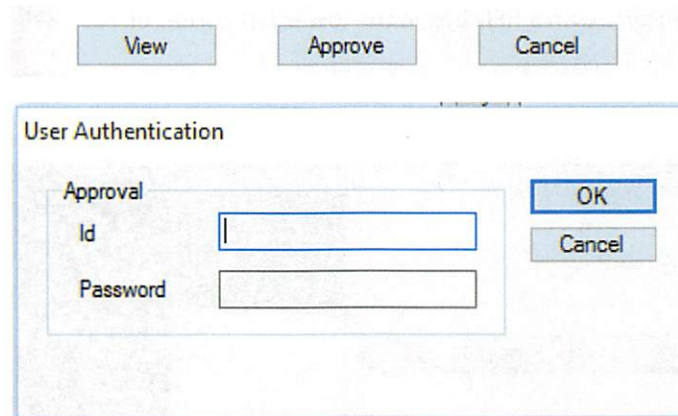
- V. Comments/Updates: Progress in Clerkships – Committee
- PERIO: Cancel/fail rates are increasing. Might have students call patients to prevent. Students will get incompletes because of lack of pts. Suggestion: Some type of Guide for Clerkship Directors would be useful.
 - OPRM: Department short on staff, please have patience with consultations. Please indicate Oral Path or Radiology when requesting a consultation. This information helps to streamline the process and will get you the right person for the consultation. For Radiology consults, it was suggested to come to department to view images in the interpretation room, designed for best interpretation. Also, faculty will not write prescriptions, but will recommend and advise.
 - PROS: 17 students did not get a fixed partial denture. 11 students will return for 1-5 patient visits. Helpful if treatment plan gets done first (for example in OPER or PERIO) before they come to PROS to move patient treatment along.
 - OMFS: Increasing orientation to 1 ½ days (currently 1 day) next year in order to cover all necessary topics completely.
 - OPER: There is a shortage of patients for everyone.
 - ENDO: Although short-staffed, students are completing their cases and have the highest number of endodontic treatment of molars in the nation.
 - PEDO: Clinic will be completed in another month.

Next Meeting: February 19, 2016

Minutes recorded: Ms. Michelle M. Krupp

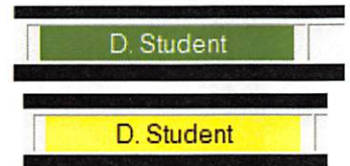
Formal AxiUm Start Checks

- c. In addition to the View button, there are Approve and Cancel buttons. The approve Button brings up the axiUm card swipe window for Faculty to "Approve" the "Start Check" via a card swipe.



The image shows a 'User Authentication' dialog box. At the top, there are three buttons: 'View', 'Approve', and 'Cancel'. The 'Approve' button is highlighted. Below these buttons is the 'User Authentication' window. It contains a label 'Approval' and two input fields: 'Id' and 'Password'. To the right of the input fields are two buttons: 'OK' and 'Cancel'.

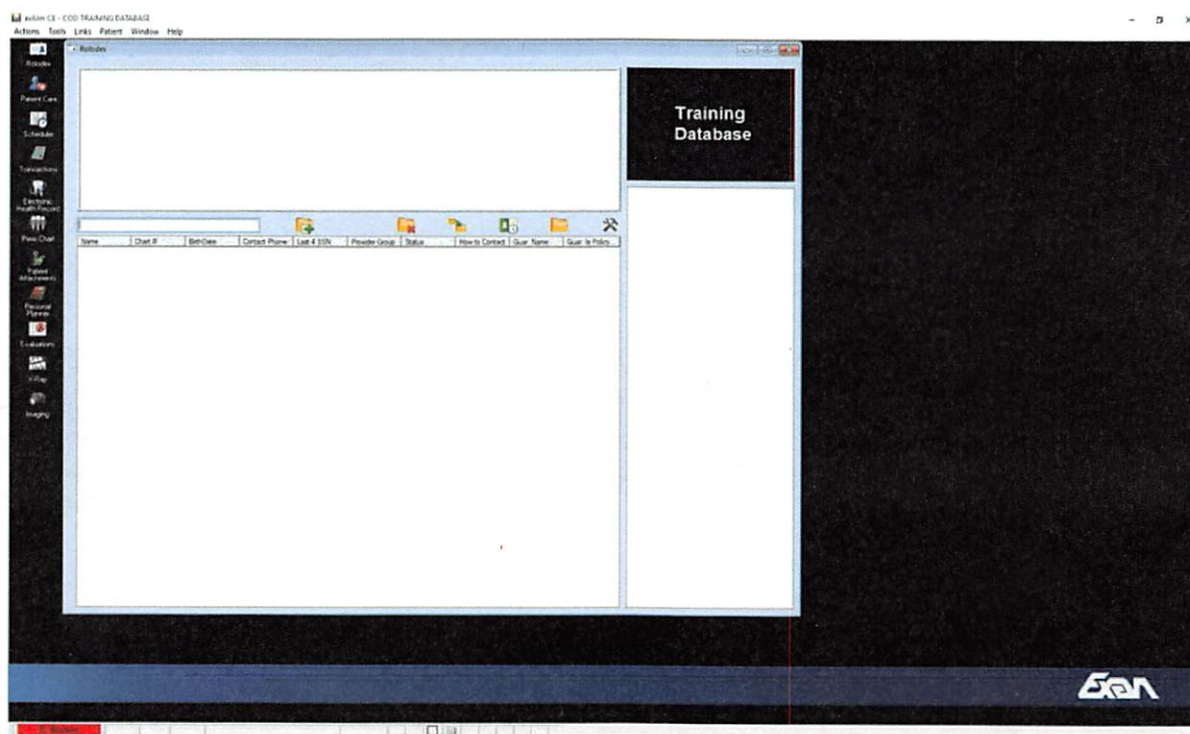
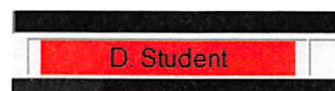
3. After approval the Student's Name will change to Green on the axiUm Status bar. When a student is within the time window of a current appointment that has been "Start Checked", and within X minutes of an appointment that requires a Start Check, their name will be bordered by Yellow so there is on confusion about the state of their current appointment.



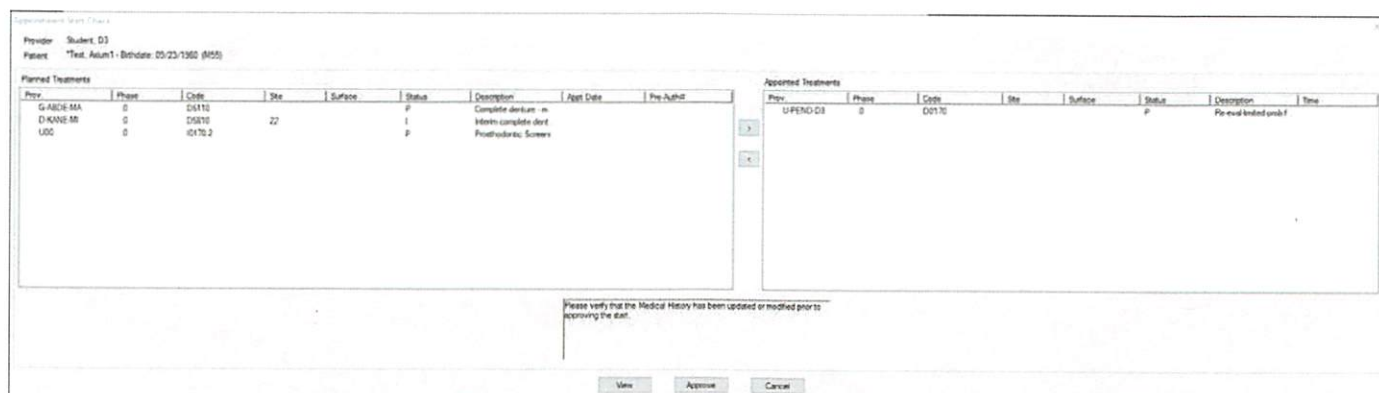
Formal AxiUm Start Checks

The "Start Check" in axiUm is a workflow to document via a card swipe the identity of the individual that approved a student to begin their appointment.

1. The student's name highlights with a RED box in the lower left corner of axiUm.



2. Click upon that area to open the "Start Check" window.
 - a. The left portion represents the patient's current Treatment Plan. Arrows may be used to move the treatments that will be performed today into the Right portion of the window. This can be required or optional.
 - b. There is a View button at the bottom which will display a customizable set of data about that patient. We can make this show almost anything we want. But we cannot force someone to click that view button to review that information.



Provider Start Check Form

Appointment Date: 1/27/2016

Student,D3 - U-PEND-D3

Fee Guide:

PATIENT

UPDATES

*Test,Axium1	Ph: Wk: DOB: 9/23/1960 Sex: M
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STATEMENT RECIPIENT

UPDATES

*Test,Axium1	
Self	

PRIMARY INSURANCE

SECONDARY INSURANCE

Effective: Fam: Deductible Limit: Template:	End: Pat: Deductible Limit:	Reset Mth: Limit:	Effective: Fam: Deductible Limit: Template:	End: Pat: Deductible Limit:	Reset Mth: Limit:
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RECEIVABLE STATUS

	Current	> 30	> 60	> 90	> 120	Total
Patient	N/A	N/A	N/A	N/A	N/A	N/A
Pmt Plan	N/A	N/A	N/A	N/A	N/A	N/A
Insurance	N/A	N/A	N/A	N/A	N/A	N/A
Now Due	N/A	Next Fee Due:				

APPOINTMENTS

Last Visit	1/11/2016
Last Recall	N/A
Next Recall	N/A
Next Appt	N/A

MESSAGES

PLANNED TREATMENT

#	Fee Guide	Provider	Code	Description	Site	Surf.	Phase:Seq	Clinic	DDS Check/Dent Asst.
1	\$GRAD	G-ABDE-MA	D5110	Complete denture - maxillary				RPROS	
2	\$PREDOC	U00	D0170	Re-eval-limited-prob focused				DIAG	
3	\$PREDOC	U00	I0170.2	Prosthodontic Screening					

IN PROCESS TREATMENT

#	Fee Guide	Provider	Code	Description	Site	Surf.	Phase:Seq	Clinic	DDS Check/Dent Asst.
1	\$DSP	D-KANE-MI	D5810	Interim complete denture - Max	22			RPROS	

Skywalker, Luke - 786373 Status: LIMIT Fin Class: TEST Language: FRENCH
Primary Provider(s): Axiom, Predoc D3 (S5050)- [D4]

Secondary Provider(s): Testing D4, Anette Ellen (S66666)
- [D4]

Testing D1, Anette Ellen (S55555)- [D4]

Testing D2, Anette Ellen (S111111)- [D4]

student, D4 (S1010)- [D4]

Age: 64 Gender: Male Date of Full Medical HX : CARIES RISK Unanswered or no Caries Risk form	TREATMENT PLANS Comprehensive TxPlan (D9450) : None Recent Accepted TxPlan: Copy of Perio TxPlan Added : 09/16/2014 TxPlan Approved : 07/03/2015 TxPlan Accepted : 07/03/2015 Unapproved TxPlan : Yes Unsigned TxPlan : Yes	MEDICAL ALERTS	REQUIRED CONSENTS HIPAA EDUCATIONAL CONSENT CONSENT MISSING GENCON- NSU GENERAL CONSENT TO TX -10/15/2015 HIPAA3- RECEIPT OF PRIVACY PRACTICES -07/31/2015
PERIO DIAGNOSIS Unanswered or no Caries Risk form Date of Last completed Form:	PREVENTIVE TX PLAN Unanswered/Unapproved/No Form Date of Last completed Form:	RADIOGRAPHS FMX BWV PAN	PERIODIC EXAMS Periodic Eval: Perio Exam: Comprehensive Eval: 07/08/2015

PATIENT BALANCE
INSURANCE BALANCE
APPOINTMENTS

Total Due:	50.00
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Total Due:	120.00
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Last Visit	10/13/2015
Next Appt	
Last Hyg Recall Visit	7/2/2015
Next Hyg Recall Due Dt	

UNAPPROVED TREATMENT NOTES
UNAPPROVED FORMS
MED HX MEDICAL HISTORY 10/8/2015
UNAPPROVED TREATMENT

	Date	Procedure	Site	Surface	Status	Description	Discipline	Phase	
RD66	11/5/2015	D0140	0	0	C	Limited oral eval-prob focused			
RD66	11/5/2015	D6010	11	0	C	implant (fixture & placement)	IMPLANT		
RD66	11/5/2015	D6199.1	0	0	C	implant post-op	IMPLANT		
RD66	11/5/2015	D0366	33	0	C	Cone beam CT capture and report, single	RADIOLOGY		
RD66	11/5/2015	D6057	11	0	C	Custom abutment	IMPLANT		
RD66	11/5/2015	D6010	13	0	C	implant (fixture & placement)	IMPLANT		
RD66	11/5/2015	N0220	11	0	C	Periapical x-ray (n/c)			

IN PROCESS TREATMENT

Date	Provider	Code	Description	Site	Surf.	Phase:Se	Disc.	Suspended
7/31/2015	M600	REFER->	Specialty Referral				RADIOLOGY	
9/30/2015	S5050	CMP-CRN	Crown ICPA	19			FPROS	
10/29/2015	S5050	D4341	Scaling/rt planing 4 or more	LR			PERIO	