

Clerkship Directors Committee	
AGENDA	
June 17, 2016	12:00-12:50, Deans Conference Room
Dr. Tad Mabry, Chair	Recorder: Ms. Michelle Krupp
Lunch will be served.	
Agenda Items	Responsible Individual
1. Approval of the May 20, 2016 Minutes	Mabry
2. Grading rubric presentations - remaining clerkship directors (10 mins)	Lindquist & Timmons
3. Next steps: (25 mins) - Alignment with Collegiate Domains & Competencies - Standardized Assessment	Garcia/All
4. StartCheck – Draft; D1/D2/D3 introduction (5 mins)	Mabry/Gehling
5. E-Absence Process (5 mins)	Solow/McBrearty
6. Next Meeting: D3-D4 Transition Meeting, <u>July 13, 2016</u>	

Action Items			
Status	Action to be taken	Responsible	Due Date
Pending	Course Scheduled Time – 50/10 mins maximum	Garcia	Immediate?

Clerkship Directors Committee:

Dr. Tad Mabry, Chair
 Veeratrishul Allareddy
 Nidhi Handoo
 Terry J. Lindquist
 Michael Murrell
 William J. Synan
 Erica C. Teixeira
 Fabricio Teixeira
 Sherry R. Timmons*
 Paula Weistroffer
 Patti Duffe
 Joan T. Welsh-Grabin
 Joni Yoder
 John Lorenz – D3
 Aaron Jones – D3
 Collin Barker – D4

Ex Officio:

Sherry R. Timmons, *Chair, CAPP
 DC Holmes, Chair, Curriculum Committee
 Ronald Elvers, Director of Clinics
 Lily T. Garcia, Associate Dean for Education
 Mike Kanellis, Associate Dean for Patient Care
 Michelle Krupp, Director, Education Development
 Galen Schneider, Executive Associate Dean
 Cathy Solow, Associate Dean for Student Affairs

Clerkship Directors Committee Minutes – June 17, 2016

Members Present: Dr. Tad Mabry (Chair), Drs. Nidhi Handoo, Terry Lindquist, Michael Murrell, William Synan, Erica Teixeira, Fabricio Teixeira, Paula Weistroffer, Ronald Elvers, Mike Kanellis, Lily Garcia, Ms. Solow, Ms. Becky Todd, Ms. Jonie Yoder, John Lorenz – D3, Aaron Jones – D3

Members absent: Drs. Trishul Allareddy, DC Holmes, Galen Schneider, Sherry Timmons, Ms. Michelle Krupp, Ms. Joan Welsh-Grabin, Collin Barker – D4

Meeting called to order at 12:07pm.

- I. Approval of May 20, 2016 minutes.
Motion to approve the minutes, seconded, one correction to the minutes was noted that Aaron Jones is a D3. Motion approved.
- II. Grading rubric presentations
 - Dr. Terry Lindquist read the grading rubric used in the Prosthodontics Clerkship.
 - Dr. Sherry Timmons was absent so that rubric will be reported at the next Clerkship Directors Committee meeting, pending for August 2016.
- III. StartCheck – Chuck McBrearty
 - Handouts provided.
 - Chuck reviewed the design and layout intended to ensure the steps required for an appointment are reviewed with the faculty member. The StartCheck does require a “faculty approval/swipe” but not does not mean that is the same faculty that closes the appointment on review of the treatment notes.
 - Additional fields were requested such as the most recent appointment date, clinic location, and preauthorization. Other departments can add additional details as required for their clinic clerkship needs.
 - The purpose is to help the DS organize their thoughts for patient presentation.
 - Implementation will begin with early OD and standardized throughout the D1 through D4 years.
- IV. Electronic Absence workflow – Chuck McBrearty
 - An absence request workflow has been created within axiom, and limited for use within the clerkships.
 - The DS will use the absence request form to include reason for an absence. The absence request is routed through the clinic clerk, to the Clerkship Director/Faculty who is notified through axiom messaging, then forwarded to Dean Solow for final approval. Dean Solow noted that on only one occasion did she have reason to deny, all others are approved if faculty approved.

- The “running man” tab will be used to route the request through the various approval steps.

V. Comments – Committee

- Dr. Mabry reminded members that a D3-D4 transition review meeting is scheduled for July 13, 2016 from 10:30a – 12:30 p.m. All members in attendance were reminded that any type of feedback provided during the discussion should have been conveyed directly to a DS, if presented during the transition meeting.
- Dr. Kanellis- Reported that based on recent meetings with the Iowa Dental board, all were moving forward with improvements to CRDTS; more than one event to day will be allowed to proceed, similar to the “Buffalo Model”. Also, the discussions included moving forward with a California-type portfolio which would include a record of competencies and experiences for review. Those completing an AEGD/GPR program would be granted licensure to practice in the State of Iowa.

Next Meeting: July Clerkship Director meeting cancelled due to D3-D4 Transition meeting scheduled for July 13th. August meeting scheduled for Aug. 17, 2016.

Minutes recorded: Dr. Lily T. Garcia

Provider Start Check Form

Appointment Date: 6/6/2016 9:00 am
Student Name

PATIENT:	SAMPLE PATIENT (CHART#)	Age:	F57	Status:	COMP
		Language:	English	Insurance:	SP

Appt Reason: BEGIN #14

Medications	Allergies	Medical problems	Med Alerts
Alprazolam Calcium Magnesium Metoprolol Omeprazole Premarin (conjugated estrogens) PreviDent 5000 Sensitive Toothpaste Vitamin D Zyrtec	No Known Allergies	Benign hypertension (disorder)	No Known MedAlerts

Last Exam:	3/7/2016	BP:	<u>124 / 76</u>	03/21/2016
Last PAN		Last Appt:		06/06/2016
Last CMS	3/7/2016	Last Signed TxPlan:		03/21/2016
Last BWs	4/17/2013			

What is your Plan for Today's Visit?

PLANNED TREATMENT

#	Fee Guide	Provider	Code	Description	Site	Surf.	Phase:Seq	Denial/Tier	Clinic	Date Planned
1	\$PREDOC	U00	D2950	Core buildup, including any pins when require	14	MOD			PROS	3/21/2016
2	\$PREDOC	U00	D2750	Crown - PFM high noble metal	14				PROS	3/21/2016
3	\$PREDOC	U00	I9800	Exit Examination			3 : 0		OPER	3/7/2016

Provider Start Check Form

Appointment Date: 6/6/2016 1:00 pm
Student Name

PATIENT:	SAMPLE PATIENT (CHART#)	Age:	M56	Status:	LIMIT			
		Language:	English	Insurance:	DWP			

Appt Reason: LUND - CUCL delivery

Health History Not Reviewed

Medications	Allergies	Medical problems	Med Alerts
Medications not Reviewed	Allergies not Reviewed	Medical Problems not Reviewed	No Known MedAlerts

Last Exam:	5/2/2016	BP:	136 / 97	06/06/2016
Last PAN	6/24/2015	Last Appt:	05/23/2016	
Last CMS		Last Signed TxPlan:	04/25/2016	
Last BWs				

What is your Plan for Today's Visit?

PLANNED TREATMENT

#	Fee Guide	Provider	Code	Description	Site	Surf.	Phase:Seq	Denial/Tier	Clinic	Date Planned
1	\$PREDOC	U00	D7286	Biopsy of oral tissue - soft					SURG	NO Signature
2	\$PREDOC	U00	D9241	Intrav sedate/analg-1st 30 min					SURG	NO Signature
3	\$PREDOC	U-ADEO-ST	D5110	Complete denture - maxillary					PROS	3/28/2016
4	\$PREDOC	U-ADEO-ST	D5120	Complete denture - mandibular					PROS	3/28/2016