

Clerkship Directors Committee	
AGENDA	
October 2, 2015	12:00-12:50, Deans Conference Room
Dr. Tad Mabry, Chair	Recorder:
Lunch will be served.	
Agenda Items	Responsible Individual
1. Approval of the September 4, 2015 Minutes	Mabry
2. Reports on Pediatric Dentistry Productivity Issue – 5 mins.	Mabry
3. Update – electronic tracking of release from clinic forms – 5 mins.	Solow
4. Format of the D2 to D3 Transition Meeting – 20 mins	Mabry
5. Report on how “Startcheck” could be used – 20 mins.	J.Yoder or G. Gehling
5. Comments/Updates	Committee
6. Next Meeting: November 20, 2015	

Action Items			
Status	Action to be taken	Responsible	Due Date

Clerkship Directors Committee:

Dr. Tad Mabry, Chair
 Veeratrishul Allareddy
 Nidhi Handoo
 Terry J. Lindquist
 Michael Murrell
 William J. Synan
 Erica C. Teixeira
 Fabricio Teixeira
 Sherry R. Timmons*
 Paula Weistroffer
 Patti Duffe
 Joan T. Welsh-Grabin
 Joni Yoder
 John Lorenz – D3
 Aaron Jones – D3
 Collin Barker – D4

Ex Officio:
 Sherry R. Timmons, *Chair, CAPP
 DC Holmes, Chair, Curriculum Committee
 Ronald Elvers, Director of Clinics
 Lily T. Garcia, Associate Dean for Education
 Mike Kanellis, Associate Dean for Patient Care
 Galen Schneider, Executive Associate Dean
 Cathy Solow, Associate Dean for Student Affairs

Clerkship Directors Committee Minutes – October 2, 2015

Members Present: Dr. Tad Mabry (Chair), Dr. Terry Lindquist, Dr. Michael Murrell, Dr. Fabricio Teixeira, Ms. Joni Yoder, John Lorenz-D2, Collin Barker-D4, Dr. DC Holmes, Dr. Lily Garcia, Dr. Galen Schneider

Members absent: Dr. V.Allareddy, Dr. Nidhi Handoo, Dr. Bill Synan, Dr. E.Teixeira, Dr. Sherry Timmons, Dr. Paula Weistroffer, Ms. Patti Duffe, Ms. Joan Welsh, Aaron Jones-D3, Dr. Ron Elvers, Dr. Mike Kanellis, Ms. Cathy Solow

- I. Approval of September 4, 2015 minutes
Motion to approve the minutes, seconded, and approved.
- II. Reports on Pediatric Dentistry Productivity Issue – Dr. Mabry
 - Dr. Mabry reviewed the issue of dental students leaving one clinic to attend to requirements in another clerkship, such as attending to a patient in the implant clinic. In many instances, the dental students miss time in the operative dentistry clinic since missing time in the pediatric dentistry clinic results in punitive processes.
 - Dr. Mabry has decided to offer dental students credit for other legitimate duties such as seeing a patient in the implant clinic, providing tours for interviewees, assisting. Will explore how to track credits through codes in aXium for an individual student.
The possibility for providing credit to a dental student who is pressed to return to a different predoctoral clinic was presented; for example: 2 credits (morning session equivalent) and 3 credits (afternoon session).
 - The actual code will be developed and discussed. Multiple suggestions were made including codes associated with a fictitious patient, create a credit workflow, or replicate additional codes for “observe/assist”. No decision was made at this time.
 - Mr. Jerry Gehling will be invited to the next committee meeting to discuss some options and demonstrate “running man”.
- III. Update – electronic tracking of release from clinic forms
This issue continues from the previous discussion using paper forms to track release then returned to students. Dean Solow will address at the next meeting.
- IV. Format of the D2-D3 transition meeting – Dr. Mabry
 - Previous discussion revealed this type of meeting could be of benefit for faculty and students with the intent of identifying individuals who

may need additional assistance in progressing through the curriculum. The logistics of this type of meeting will need additional input:

1. Timing? – Consider scheduling the meeting after June 24th (the last day for D2's) and before July 1st (the last day of D3 clerkships).
2. Who is involved? – Invite faculty from the D1/D2 years such as course directors, Basic Science Liaison, Minor Operative Course Director, Clerkship directors, Family Dentistry faculty member, Preventive Dentistry faculty (Dr Warren or Professor Marsha Cunningham), Extramural Director (Dr. McQuistan). Consider a class liaison for transparency.
3. Type of Format? – Design meeting to follow similar format as conducted for the D3-D4 transition. Use the existing form to address issues or concerns. Focus on identifying top dental students and modify concerns. Blocks are established by Lori Kayser so include Dean Solow to participate. Will also need the composite photo images of the dental students being discussed to serve as a reference for the individuals.

- V. Report on use of “Start-Check” - Ms. Joni Yoder or Mr. Jerry Gehling
- There is a need to address the issue about standardizing “start checks” in the clinic.
 - Mr. Jerry Gehling will be invited to the next committee meeting to present the use of “Start Checks”.

- VI. Comments/Update
- Dr. Lindquist – expressed concerns regarding consistent support from the business office as well as understanding DWP coverage and benefits. There is a need to have a contact person to get accurate answers to early inquiries. There was a suggestion to have Ms. Lisa Metz serve in this role but this needs clarification and confirmation through the Associate Dean for Patient Care.
 - It was suggested to distribute minutes to DEOs and encourage sharing key messages during their respective department meetings.

Next Meeting: November 20, 2015

Minutes recorded: Dr. Lily T. Garcia