

## **CLERKSHIP DIRECTORS COMMITTEE**

**June 20, 2014**

### **MINUTES**

Present: Justman (Chair), T. Allareddy, Clancy, Clark, Cunningham-Ford, Duffe, Eckert, Elvers, Guzman-Armstrong, Handoo, Kanellis, Kayser, Mabry, Solow, Spector, Timmons, Welsh-Grabin, J. Yoder

Absent: Anderson, Garcia, Gratton, Lindquist, Synan

#### **1.0 Approval of May 23, 2014 Meeting Minutes**

Ms. Welsh-Grabin did not attend the meeting. The minutes from the May 23<sup>rd</sup> meeting were approved as corrected.

#### **2.0 Clinical Transition Form**

The Clerkship to Family Dentistry Transition meeting will be held on Thursday, June 26, at 9:30. Dr. Maia will represent Operative Dentistry. Dr. Geneser will represent Pediatric Dentistry. A recorder from the Office of Student Affairs will take notes.

#### **3.0 Update: Subcommittee on Clinical Assessment**

The Subcommittee has narrowed grading points to 5 with the several subheadings. All disciplines have provided input.

#### **4.0 Pediatric Dentistry Remediation Procedures**

Dr. Mabry presented a sample of the Pediatric Dentistry remediation protocol (see attachment). In the case cited, the student failed remediation and was required to repeat the course.

Dr. Mabry emphasized

- Stating clearly the protocol and requirements of the remediation agreement
- Establishing a clear time frame for completion of the requirements and
- Emphasizing the student's responsibility to fulfill the stipulations of the agreement.
- Stating the consequences of failing to meet the expectations of the agreement.
- Having the written agreement signed and dated by both the faculty member and the student.
- A grade of F carries forth to the GPA. The new grade does not replace the F.

The suggestion was made to initiate a transition process similar to the D3 to D4 process, among the clerkships.

The Committee discussed the impact of returns on grades in the current clerkship. The suggestion was made to review and reevaluate the return guidelines.

#### **5.0 D3 Student Focus Group Results**

The Focus Group was convened as a result of discussions at the 2013 Faculty Retreat and input from D3 and D4 students. Students were asked to provide their perceptions of the strengths and weaknesses of the clerkship system and to provide suggestions for improving it.

The group of 20 was comprised of randomly-chosen students, some of whom were part way through the clerkships and others who had completed the third year. They were a cross-section of students who were mainly from the middle of the class.

Dean Solow commented that the views reflected in the report were not particularly new to her.

Dean Solow solicited members of the Committee to form a work group to address students' concerns and maintain dialog with them. It would be helpful to the students to receive feedback from the faculty about 1) what can be changed and 2) what cannot be changed and why. Students particularly noted the same concerns appear on course evaluations and are rarely changes in evidence.

Drs. Justman, Timmons, Mabry, Handoo and Ms. Yoder volunteered for the working group. Dean Solow commented that some students would be interested providing feedback to the working group but are very concerned that they remain anonymous. The suggestion was made to include class officers.

## **6.0 Additional Comments**

The D2 shadowing sessions are cancelled for the 2014-15 academic year. Students felt it was not as positive an experience as they hoped. It was difficult to schedule the sessions during a “normal” week. Also, IPE is becoming more structured and there would not be much time available. Construction constraints were also a factor in the decision to cancel the session.

The comment was made that such sessions would be very beneficial for students to observe removable procedures in the Prosthodontic clinic to help alleviate anticipatory stress for the D2s. Ms. Kayser will attempt to identify some half-days in the schedule.

## **8.0 Next Meeting**

**The next meeting will be held on August 29, 2014 at noon in the Deans Conference Room.**

**PLAN FOR REPEATING PEDIATRIC SEMINAR COURSE  
STUDENT PROGRESS REPORT**

XXXXX XXXXX failed the Pediatric Dentistry Seminar Course (90:165) which concluded February 7, 2014. This is a one credit hour course comprised of 13 lectures given by various full time faculty on a variety of topics pertinent to pediatric dentistry. Competency is determined by the performance on a written comprehensive examination at the end of the course. She will be taking the equivalency of the entire course. The plan is for her to independently review all 13 PowerPoint lectures from the course which are available on ICON. Upon review of her failed comprehensive written final examination, three areas were identified where the student failed to demonstrate competence. She has been instructed to arrange meetings with each of the three faculty responsible for providing the lectures on those particular topics. These faculty may make additional assignments to assist the student establish a level of competence in each area. An evaluative session is to be arranged by the student with each of these faculty members. This evaluative session will be oral or written in format and will help determine the student's progress towards competency in each of these three areas. Once these evaluation sessions are complete, the student will retake a final comprehensive written examination addressing all 13 topics. Completing all components of this plan as well as passing the final examination will be required to pass the course. A new grade will be issued based on her performance. The established timeframe is to meet with the faculty and complete the evaluation process by the end of March, 2014. The final examination will be given the first week of April, 2014.

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Tad Mabry, DDS, MS Pediatric Clerkship Director	 D3 Dental Student

**SUMMARY**

- Not a remediation
- Equivalent of the entire course
- Assign responsibility
- Student or faculty
- Establish a timeframe
- Get signatures and dates