

Members Present: Drs. DC Holmes (Chair), Sandra Guzman-Armstrong, David A. Jones, Zeina Al-Salihi, Tad Mabry, Leonardo Marchini, Natalia Restrepo-Kennedy, Michael Murrell, Fabricio Teixeira, Darren Hoffmann, Brian J. Howe, Lily T. Garcia, Nidhi Handoo, Sherry R. Timmons, Anne Williamson, Ms. Michelle Krupp and Layton Fritsch (D2)

Absent: Drs. Paula Weistroffer, Maged M.E. Abdelaal, Carl Reitz (D3) and Andrew Richter (D4)

Guest: N/A

Meeting called to order 12:05 p.m.

- I. **Approval of February 1, 2018 Minutes:** – Dr. DC Holmes
MOTION: to approve the minutes as submitted and seconded.
MOTION APPROVED.

- II. **Office for Education Update** – Ms. Michelle Krupp and Dr. Lily T. Garcia

A. CODA Site Visit – Accreditation

- Processes are underway to make appropriate edits to the predoctoral self-study. Supporting documents are being assembled and should be completed in the coming weeks. Sean Kelley is currently working on the advanced education self-studies now.
- Dr. Garcia is really proud of how faculty and staff are coming together during the accreditation process and expressed her gratitude. Faculty and staff are becoming more comfortable with Iowa's curriculum and language. Over 36 new PASS' have been developed and were presented to course directors, DEOs and Deans over the past few weeks. Competency exams are now called PASS. PASS' were not just developed for CODA.
- After accreditation, the Curriculum Committee will begin to look at areas for curricular improvement, and on-going initiatives.

- III. **Policy on Lecture Time – "50:10"** – Dr. Lily T. Garcia

- A. There have been unintended consequences due to the 50:10 Policy on Lecture Time, i.e. committee meetings running over time or interrupting a class in session. We must be respectful of faculty and students in their use of assigned rooms.
- B. Exams may need to be re-designed to allow for completion within a 50-minute time frame. Please be mindful and design a 50-minute exam when a room is booked for 60 minutes, in the upcoming academic year. This policy may be revised, to cover as many situations as possible. We will be tightening up next academic year, so courses run on regular schedules. In return, this is intended to reduce students' stress levels by having predictable schedules.
- C. UI is looking at exam software and Office for Education is exploring use.

- IV. **CAPP: Remediation ≠ Grade Change?** – Dr. Anne Williamson

- A. Dr. Holmes discussed the need for clarification of "remediation versus retaking" a course, as well as the impact on changing the grade.
- B. Dr. Williamson with CAPP is requesting the Curriculum Committee to define remediating a course and remediating an exam. The original grade would stand regardless of the remediation/retake. Remediation is defined as a process. Dr.

Garcia will check with the Center of Teaching and Learning to see how they define remediation/retake and for direction on this topic. Both students and faculty will benefit from having a set definition for these processes.

ACTION ITEM: *Dr. Garcia will contact Center of Teaching and Learning for University guidelines.*

V. **Work Groups** – Dr. Garcia

The Work Group on Biomedical Sciences Integration has been formed. Drs. Hellstein and Hoffmann – Co-Chairs, Members include Drs. Brandon Davies, Wayne Johnson, Pat Schlievert, Cindy Marek, Bill Synan, Theo Katsaros and Prof. Baker. This work group to evaluate the level of integration of biomedical sciences throughout the curriculum; information provided for the review will include current course information, CLOs, exam scores on national dental boards, impact of integrated boards and review of curriculum content.

VI. **Round Table Comments** – Committee

- A. Dr. Murrell – Is interested on how the definitions remediation/retake will affect FAMD.
- B. Dr. Garcia congratulated Dr. Guzman-Armstrong for being invited on a national initiative for caries curriculum in Prosthodontics through the American College of Prosthodontists.

Next Meeting: Wednesday, March 7, 2018

Minutes recorded: Ms. Lauren Moniot