

Members Present: Drs. DC Holmes (Chair), Sandra Guzman-Armstrong, David A. Jones, Paula Weistroffer, Fabricio Teixeira, Maged M.E. Abdelaal, Brian J. Howe, Lily T. Garcia, Anne Williamson, Ms. Michelle Krupp and Layton Fritsch (D2)

Absent: Drs. Zeina Al-Salihi, Tad Mabry, Leonardo Marchini, Natalia Restrepo-Kennedy, Michael Murrell, Darren Hoffmann, Nidhi Handoo, Sherry R. Timmons, Carl Reitz (D3) and Andrew Richter (D4)

Guest: N/A

Meeting called to order 12:07 p.m.

I. **Approval of May 2, 2018 Minutes:** – Dr. DC Holmes

MOTION: to approve the minutes as submitted and seconded.

MOTION APPROVED.

II. **Office for Education Update** – Ms. Michelle Krupp

CODA Accreditation

- All predoctoral and advanced education program self-studies and supporting documentation were sent to the printer. Due to sensitivity with FERPA and HIPAA, we have been advised to limit distribution of the self-study.
- Starting end of July through August there will be additional CODA prep meetings to review all of the standards related to individual sessions and answer any last minute questions. Each faculty/staff involved in the site-visit meetings will receive copies of the standards covered in their sessions. Additional CODA preparation will be held at the faculty retreat 1 week prior to the site.
- On June 18, the 3rd Party Comment signage will be posted through the site visit dates. Accreditation documents will be mailed mid-July to the site visitors.
- Dr. Garcia expressed gratitude for the initiatives that this committee has moved forward.

III. **Initiatives generated from the self-study – areas for improvement** – Committee

Committee members brainstormed and discussed areas for potential curriculum improvement. Each member was asked to discuss the topics among their peers and continue to bring ideas for consideration by the Committee.

- Not all predoc students get to participate in Geriatric and Special Needs Clinic
- No orthodontics experiences/interactions in the D4 year
- Need greater interdisciplinary thread integration/organization (i.e. caries, TMD, pain management, periodontal)
- Some courses poorly organized (as per students); need instructional design help.
- Patient ingress and sending patients to different clinics; “bottle neck in OD and Admissions”; need for simple triage
- Definitions of competency (lack of agreement among groups)
- Coordination of education mission and patient care mission (i.e. sequencing of clerkships, outside referrals, limited care patients, comprehensive exam/treatment plan at beginning)
- Oral Diagnosis Clinic question if operating at full capacity
- AxiUm support of classification diagnosis
- Recall system for D3 patients

IV. **Round Table Comments** – Committee

- A. Dr. Teixeira – Need to note patient expectations when they seek care at the COD.
- B. Dr. Weistroffer – Have the newest Caries and Periodontal classification diagnoses at the “click of the button”; needed throughout the COD.
- C. Dr. Guzman-Armstrong – Agrees with Dr. Weistroffer and thinks the diagnostic classifications should be added into AxilUm.

Next Meeting: Wednesday, August 7, 2018

Minutes recorded: Ms. Lauren Moniot