

**Members Present:** Drs. DC Holmes (Chair), David A. Jones, Zeina Al-Salihi, Darren Hoffmann, Brian J. Howe, Lily T. Garcia, Nidhi Handoo, Sherry R. Timmons, Ms. Michelle Krupp, Layton Fritsch (D2), Carl Reitz (D3), and Andrew Richter (D4)

**Absent:** Drs. Sandra Guzman-Armstrong, Tad Mabry, Paula Weistroffer, Leonardo Marchini, Natalia Restrepo-Kennedy, Michael Murrell, Fabricio Teixeira, Maged M.E. Abdelaal, and John Warren

**Guest:** N/A

Meeting called to order 12:06 p.m.

- I. **Approval of September 6, 2017 Minutes** – Dr. DC Holmes  
**MOTION:** to approve the minutes as submitted and seconded.  
**MOTION APPROVED.**
- II. **Task Force on Biomedical Sciences Integration** – Drs. DC Holmes & Lily T. Garcia  
A task force on Biomedical and Clinical Sciences Integration in our curriculum will be formed. This will be a strategic group that will decide what our CoD students need and how to look at the broader view of our curriculum. The Dean confirmed his support.
- III. **Department Curriculum Reviews** – Dr. DC Holmes  
The following workgroups have been formed to review the respective department curriculum reviews:
  - A. Orthodontics
    - Drs. Al-Salihi (lead), Mabry, Layton Fritsch(D2) – presenting at December 6, 2017 meeting
  - B. Pediatric Dentistry – pending
    - Drs. Guzman-Armstrong (lead), Jones, Carl Reitz(D3) – presenting at January meeting
  - C. Oral & Maxillofacial Surgery -
    - Drs. Marchini (lead), Restrepo-Kennedy, Andrew Richter (D4)– presenting at December 6, 2017 meeting
- IV. **Work Group on Treatment Planning/Pt Ingress** – Dr. DC Holmes  
The workgroup on Treatment Planning and Patient Ingress is reestablished. Dr. David Bohnenkamp will serve as chair and members include Drs. Alberto Gasparoni, Brian Howe, Nidhi Handoo, Justine Kolker, Terry Lindquist, Paula Weistroffer, and Ms. Joni Yoder will be workgroup members. Drs. Holmes and Garcia are working to clearly articulate a charge for Dr. David Bohnenkamp.
- V. **Elective/Selective – directed discussion** – Ms. Michelle Krupp & Dr. DC Holmes (see attachment)
  - A. Discussion took place to find out if elective/selective courses are something that CoD would implement. Last month the options of elective and selective courses were discussed and at this point any type of proposal would be considered a selective course. Proposals will be tracked and if the need arises for electives, the curriculum committee will be informed to address implications and impact on current curriculum.

- B. The PCD (India Observership) proposal was discussed and evaluated using the new selective criteria.
- C. Key issues: The proposal was deemed to have educational value, although D2 can gain experience through other venues. This proposal can be viewed as a volunteer experience. This may be considered as a D4 experience, similar to other international options for enrichment. The timing for the proposal was determined to overlap and impact existing curriculum time.

**MOTION:** proposal for the PCD-India Observership elective course was rejected on the basis that it impacts the current curriculum, academic calendar.

**MOTION APPROVED.**

*ACTION ITEM: Office for Education to request notification of financial aid deadline when a selective incurs additional costs.*

*ACTION ITEM: Office for Education to update elective/selective criteria form.*

VI. **Round Table Comments** – Committee

No comments shared.

VII. **Next Meeting: Wednesday, November 1, 2017**

Minutes recorded: Ms. Lauren Moniot

Date: 07/21/2017

Department: PCD

Course Number and/or Title: India DPH Observership

Course Director: Dan Caplan

Effective Date for Course Request: Spring 2018

I.	Describe rationale for course request <i>(new course, change, merging, or new course director)</i>
Over winter break 2016 the Christiansen Professorship (CP) provided extensive funding to help 4 DDS students, 1 graduate student, and 1 faculty member complete a 2-week observership in Dental Public Health at the Indira Gandhi Institute for Dental Sciences (IGIDS), in Pondicherry India. The CP can no longer afford this level of funding, and the trip cost ~\$4200 per person last year, mostly due to the cost of airfare over the winter break, which was about \$2400. If the visit were in March (the only other time students realistically could go), the plane fare would be about \$900. Additionally, if this were a course, students could apply the cost to their student loans, which they could not do if the observership were not a recognized course.	
II.	Describe course level (D1/D2/D3/D4) and total semester hours
Preference for D2s due to scheduling restrictions, then D1s, then D4s. In all practicality, D3s could not enroll.	
III.	Describe if/which prerequisites are required
None	
IV.	Describe if course change conflicts with existing schedule
Students would need to be gone for their entire Spring Break PLUS the week immediately after Spring Break -- so all permissions would need to be obtained prior to their purchasing plane tickets.	
V.	List new course support resources (Include room scheduling and new technology requirements)
None	
VI.	Describe how the course integrates in the curriculum
It would provide a unique learning experience for students which could not be replicated here at the College. In addition to experiencing a new culture, students travel to several camps outside the city to provide education and screening exams in field conditions under the guidance of IGIDS faculty. I have been in communication regularly with my IGIDS contact (M. Senthil), who assures me that a similar program can be conducted in March 2018 as was done in Winter 2016.	

VII. Other considerations

As of today, 6 D2 students have expressed interest in enrolling in the observership program, pending additional information about the planned activities, dates, and costs. The students who went previously developed a presentation that they gave at a Lunch and Learn session in Spring 2017, and incoming D4 Bethany Keane has agreed to serve on the selection committee for the next group, should the course be initiated. A report describing the activities in the previous observership is attached.

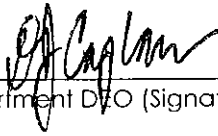
Cc: Ms. Michelle M. Krupp  
Ms. Lori Kayser

Daniel J. Caplan

07/21/2017

Department DEO (Print name)

Date



07/21/2017

Department DEO (Signature)

Date

Required Attachments:

- List of Course Topics and/or
- Course Learning Outcomes (what the students will be able to do at the end of the course)

Note: The course request is initiated by the department DEO, reviewed by the Curriculum Committee and finalized by the Associate Dean for Education.

For Office for Education Use Only:

Associate Dean for Education (Signature)

Date