

Curriculum Committee Meeting Agenda

March 1, 2017	12:00 – 12:50 pm; Deans Conference Room (N304 DSB)
Dr. DC Holmes, Chair	Recorder: Ms. Michelle Krupp

Lunch served.

Agenda Items	Responsible Individual
1. Approval of February 1, 2017 Minutes	Holmes
2. Office for Education – Update <ul style="list-style-type: none"> • AEFIS-Curriculum Mapping • P.A.S.S. – Clerkship Directors' feedback 	Krupp
3. Update: Lecture policy 50:10	Garcia
4. Feedback: WG on Collegiate Grade Scale	Garcia
5. Round Table Comments	Committee
6. Next Meeting: April 1, 2017	

Action Items

Status	Action to be taken	Responsible	Due Date
Pending	PCD Curriculum Review	Howe/Hoffmann/Phan	May 2017
Pending	ICCMS Implementation in the College	Kolker/Guzman-Armstrong	
Pending	Biochemistry & Pharmacology WG	Hellstein/Krupp/Hoffmann	
Pending	Prerequisite Basic Science Question; INDBE	Garcia	

Curriculum Committee (2016-2017):

DC Holmes, Chair
 Maged M.E. Abdelaal
 Marsha Cunningham-Ford
 Darren Hoffman
 Brian Howe
 Terry J. Lindquist
 Leonardo Marchini
 Natalia Restrepo-Kennedy

Cheryl L. Straub-Morarend
 Fabricio Teixeira
 Paula L. Weistroffer
 D2 – Amanda Phan
 D3 – Stacey Howes
 D4 – Briana Lage

Ex Officio:

Lily T. Garcia, Associate Dean for Education
 Ms. Michelle Krupp, Director, Education Development
 Tad Mabry, Chair, Clerkship Directors
 Galen B. Schneider, Executive Associate Dean
 Catherine M. Solow, Associate Dean for Students
 Sherry R. Timmons, Chair, CAPP Committee
Guest: Tara Sears, D2, ADCFP Fellow

Members Present: Drs. DC Holmes (Chair), Maged M.E. Abdelaal, Darren Hoffman, Terry J. Lindquist, Natalia Restrepo-Kennedy, Lily T. Garcia, Sherry R. Timmons, Prof. Marsha Cunningham-Ford, Ms. Michelle Krupp, Dean Catherine Solow, Amanda Phan (D2) and Stacey Howes (D3)

Absent: Drs. Brian Howe, Leonardo Marchini, Cheryl L. Straub-Morarend, Fabricio Teixeira, Paula Weistroffer, Galen Schneider and Briana Lage (D4)

Guest: Ms. Tara Sears, ADCFP Fellow

Meeting called to order 12:03 p.m.

- I. **Approval of February 1, 2017 Minutes** – Dr. DC Holmes
 - Approved, no changes noted.

- II. **Office for Education Update** – Ms. Michelle Krupp
 - AEFIS- Curriculum Mapping Update
 - Required AEFIS syllabus training for all course directors will be held in April/May for the new academic year. Several sessions will be offered and training will include some faculty development as well.
 - P.A.S.S.- Clerkship Director's feedback
 - Michelle met with all Clerkship Directors to discuss and outline each clerkship assessment schema and identify specialty P.A.S.S.' The meetings revealed that every clerkship is assessing each Collegiate Domain. Ms. Krupp collated all the P.A.S.S.' identified (see handout). DS must successfully complete the P.A.S.S.' before progressing into D4. However, they can complete a P.A.S.S. and still not pass a clerkship if they fail other components/assessments for that clerkship.
 - The next step is to begin to change the terminology and the documents to reflect the Collegiate Domains. Clerkship directors should review all their current material and change the term "competency" to the identified "P.A.S.S." for the next academic year (2017-18). This minor change will have big impact towards curriculum alignment. We will need to change the wording within AxiUm as well.

- III. **Update: Lecture policy 50:10-** Dr. Lily T. Garcia
 - The 50:10 policy should be fully implemented for the next academic year (2017-18). There has been great feedback in regards to this from the students. The students in the committee noted that it is nice to have that break. The College of Medicine has had a similar policy in place. This policy will also apply to all meetings and other activities that utilize our classrooms and conference rooms. We will request for people to start managing their time more closely.

- IV. **Feedback: WG on Collegiate Grade Scale-** Dr. Lily T. Garcia
 - This was postponed until a further date. The reason for this work group is to create one collegiate grade scale for use in the future.

- V. **Round Table Comments** – Committee

- Dr. Garcia informed the committee that DEOs cannot have comprehensive access to their departmental courses. Based on UI IT and General Counsel guidelines, anyone in a HR-designated supervisory role cannot have full course access. If access is still desired under special circumstances, a written request must be submitted to the Office for Education. This request will then be submitted to General Counsel.
- Dr. Garcia- The last 3 requests for departmental reviews are being sent. The most recent review – PCD – has been assigned and in progress led by Dr. Brian Howe. Information gleaned from department reviews are reported to the provost office, then subsequently, reported to the Board of Regents upon request.
- Dr. Lindquist- D3 are proceeding through the spring Prosthodontics clerkship but notes there is a need for patients. There was a Special Clerkship Directors meeting to further discuss issues and solutions.
- Dr. Hoffman- Won the UI Carver College of Medicine Collegiate Teaching Award. He is also starting a course on body awareness and best practices next week. This class will show how to work with a dental chair that best suits their body, taking the time to pay attention to their body cues and learning TMJ massage.
- Prof. Marsha Cunningham-Ford- inquired if a course number for the IDASP summer course exists. There is no course number for this educational event since it is considered a continuing dental education course.
- Dr. Garcia- mentioned that a survey being conducted through the ADEA Academic Deans' listserv is providing insights to what is occurring nationally. The most recent ADEA survey was in regards to using students as patients and the potential liability this poses. If there is any review regarding collegiate policy to address this issue, it will impact the curriculum. Dean Solow- relayed students' concerns that their medications shared through health history, are being shared with classmates.
- Tara Sears- Tara is presenting at ADEA on the ADCFP fellowship and the yoga program that she started in the College. Wellness sessions as described, have been beneficial in health type settings according to studies, which is why she started the classes.

VI. **Next Meeting: April 1, 2017**

Minutes recorded: Ms. Lauren Moniot