

Curriculum Committee Meeting Agenda	
June 24, 2016	12:00 – 12:50 pm; Deans Conference Room (N304 DSB)
Dr. DC Holmes, Chair	Recorder: Ms. Michelle Krupp

**Lunch served.**

Agenda Items	Responsible Individual
1. Approval of April 28, 2016 Minutes	Holmes
2. Departmental Curriculum Review - Endodontics	Work Group – Dr. Restrepo-Kennedy
3. Iowa COD Competencies – Update Department Meetings, Faculty Development	Krupp
4. Round Table Comments	Committee
5. Next Meeting: <b>Aug, TBD, 2016</b>	

Action Items			
Status	Action to be taken	Responsible	Due Date
Pending	ICCMS Implementation in the College	Kolker/Guzman-Armstrong	
Pending	Create ad hoc Basic Science Integration	Garcia	
Pending	<ul style="list-style-type: none"> <li>Patient Ingress &amp; Treatment Planning</li> <li>Address the Endo Boot Camp Concern</li> <li>Prerequisite Basic Science Question</li> </ul>	Garcia	

#### **Curriculum Committee (2015-2016):**

DC Holmes, Chair  
 Dan Caplan  
 Marsha Cunningham-Ford  
 Darren Hoffman  
 Terry J. Lindquist  
 Natalia Restrepo-Kennedy  
 Cheryl L. Straub-Morarend

Fabricio Teixeira  
 Paula L. Weistroffer  
 D1 – Kyle Nicholson  
 D2 – Brandon Turley  
 D3 – Josh Hindman  
 D4 – Brad Albertson

#### **Ex Officio:**

Lily T. Garcia, Associate Dean for Education  
 Ms. Michelle Krupp, Director, Education Development  
 Tad Mabry, Chair, Clerkship Directors  
 Galen B. Schneider, Executive Associate Dean  
 Catherine M. Solow, Associate Dean for Students  
 Sherry R. Timmons, Chair, CAPP Committee

## Curriculum Committee Minutes – June 24, 2016

**Members Presents:** Drs. DC Holmes (Chair), Terry Lindquist, Natalia Restrepo-Kennedy, Cheryl Straub-Morarend, Paula Weistroffer, Tad Mabry, Sherry Timmons, Ms. Marsha Cunningham-Ford, Josh Hindman – D3, Ms. Michelle Krupp

**Absent:** Drs. Dan Caplan, Darren Hoffman, Fabricio Teixeira, Lily Garcia, Galen Schneider, Ms. Catherine Solow, Kyle Nicholson – D1, Brandon Turley – D3, Brad Albertson – D4.

**Guest:**

Meeting called to order 12:09 p.m.

- I. Approval of April 28, 2016 Minutes – approved.
- II. Department Curriculum Review - Endodontics – Work Group – Dr. Restrepo-Kennedy
  - o Due to Dr. Fabricio Teixeira’s absence, the summary of the ENDO report was put on hold until next meeting.
  - o OPRM Department Curriculum Review workgroup will be led by Dr. Cheryl Morarend with the help of Dr. Fabricio Teixeira & Brandon Turley – D3. Additionally, the entire committee will be asked to review OPRM’s report to provide feedback and input in early fall.
- III. Office for Education – Update – Ms. Michelle Krupp
  - **Collegiate Competencies** - A survey was sent out to all Course Directors to indicate which competencies are addressed (taught and/or assessed) in their course. Results are coming back and based on feedback faculty are beginning to better understand the competencies and are discussing them within departments. Data will be reviewed, entered into AEFIS mapping system and also be used for faculty development purposes. Ms. Krupp thanked all the faculty for taking the time (more than expected) on the survey. Members commented that they would have liked to be able to see their responses. Ms. Krupp will send pdf reports of responses to course director for their reference.
  - **Department meetings** – Dr. Garcia & Ms. Krupp will have met w/ every department by the end of next week. It has been very helpful to have the opportunity to meet individually w/ departments to provide details of the educational updates and be able to answer questions.
  - **Canvas Training** – COD training going on throughout the summer. Approximately 70 faculty and staff have signed up for a course. Canvas/ICON help information will be sent out to all.
  - **Evaluations** - Drs. Caplan, Garcia & Ms. Krupp have been discussing course & faculty evaluations. COD will continue to use the ACE system for fall semester with the goal of piloting the new AEFIS evaluations in the spring.
    - o Options for fall 2016 evaluations were discussed. Some sort of evaluation should still occur. It was suggested that we do one course evaluation with a set of questions (different for seminar/lecture and clinical) and have an open text box for each faculty so students can provide qualitative feedback for

faculty they had significant contact time with and the option to skip faculty if they did not enough contact time to evaluate.

- If anyone has any ideas they would like to share regarding best practices, utility, evaluation processes, etc. please contact Ms. Krupp.
- **D4 Changes** – FAMD will be incorporating the new Collegiate Domains into their daily feedback and quarterly evaluations. Adjunct faculty will be trained and calibrated in July.

IV. Round Table Comments – Committee

- Due to time constraints, comments round table comments were not discussed.

Next Meeting: August 3, 2016

Minutes recorded: Ms. Michelle M. Krupp