Health Technology Committee Meeting Agenda

January 13, 2016	12:00 – 12:50; N304 (Dean's Conference Rm)
Dr. Erica Teixeira, Chair	Recorder: Ms. Michelle Krupp

Agenda Items	Responsible Individual
1. Approval of December 9, 2015 Minutes	E. Teixeira
2. Introduce Ivan Medin	LTGarcia
3. Training Opportunities – Departmental vs. Collegiate	E. Teixeira
4. Electric Handpiece Work Group – Task Force Update	Vargas
5. True Definition – Implementation Update	McBrearty
6. Clinic Operations Manual – Chapter 4: Infection Control	E. Teixeira
7. Next Meeting: February 10, 2016	

Action Items			
Status	**Action to be taken**	**Responsible**	**Due Date**
Pending	Dental Services Group (DSG) – next steps	Arneson/Garcia	
Pending	HTC Content on Intradent	Maia/Garcia	

Health Technology Committee **(2015-2016)**

Erica Teixeira, Chair
Piriya Boonsiraphant
Manuel R. P. Gomez
David A. Jones
Leonardo Marchini
Charles W. McBrearty
Ivan Medin
Patricia K. Meredith
Michael D. Murrell
Rodrigo Rocha Maia
Kyle Stein
Marcos A. Vargas
D2 – Erica Recker

Ex Oficio:
Veeratrishul Allareddy, University Academic Technology
    Advisory Committee
Ronald D. Elvers, Director of Clinics
Lily T. Garcia, Associate Dean for Education
Galen B. Schneider, Executive Associate Dean

Members Present: Dr. E. Teixeira (Chair), Drs. Boonsiriphant, Gomez, Jones, Marchini, Murrell, Maia, Vargas, Allareddy, Elvers, Garcia, Schneider, Mr. McBrearty, Mr. Medin, Ms. Michelle Krupp

Members Absent: Drs. Meredith, Stein, Ms. Erica Recker – D2

Meeting called to order – 12:06 p.m.

I.   Motion to approve HTC minutes of the December 9, 2015 meeting passed.

II.   Introduce Ivan Medin – Dr. Lily Garcia
   • Dr. Garcia introduced and welcomed Mr. Ivan Medin, the new dental laboratory technician. Thanks to the vision of the HTC committee, Mr. Ivan joins us with CDT credentials, experience and capacity in digital dentistry. He has a background in CAD and has years of mechanical experience. Mr. Ivan's office is located on the fourth floor in the Technology Core, S410.

III. Training Opportunities – Departmental vs. Collegiate – Dr. Teixeira

   • March 21, 2016 is the proposed training date for the newly purchased scanners - Omnicam. Training is designed as a hands-on workshop.
   • Dr. Teixeira stressed the need to think more about collegiate training rather than limiting invitations to departmental training sessions. Since it is becoming more difficult to get companies to train on-sight, we need to maximize time and open training to a bigger audience to include more faculty and students. In order to help with coordination, Dr. Teixeira suggested that members let the committee know of upcoming training in their departments.
   • Mr. McBrearty stated that there is a mechanism/calendar to show the schedule for all training and other events. He will be meeting with the primary administrators to encourage them to list any departmental training on the designated collegiate calendar.

   ACTION ITEM: Ask Chuck to update on implementation.

IV.   Electric Handpiece Work Group – Task Force Update – Dr. Marcos Vargas
   • Dr. Vargas expressed frustration with the lack of progress. Interested companies that have submitted their intention to bid, but the entire process is being delayed in the UI Purchasing department.
   • Others noted they are having similar problems with Purchasing. There has been no movement on multiple items in the College due to delays in Purchasing. Mr. Arneson & McBrearty plan to talk to the head of Purchasing tomorrow.

   ACTION ITEM: Scott & Chuck meet with Purchasing to discuss issues with the flow and possible solutions to improve the process.

V.   True Definition – Implementation Update – Mr. Chuck McBrearty
   • Good news: The True Definition that was donated has been configured with the new wand and updated software, is ready for use. The True Definition Scanner will be

housed on 4th floor (S410 – Technology Core), however it can be used in clinics as needed. Now there is a digital scanner on every floor.

- Scheduling for True Definition use should be done through axiUm. Mr. McBrearty will also ask Jerry Gehling to put Omnicam scanners (nos. 3, 4, 5) on axiUm as well. Everyone will know when/where equipment is being used via axiUm.
- Dr. Murrell will be scheduling orientation for use of the new intraoral clinical cameras. Faculty and students will be trained. Important that faculty get involved so they know how to use with students.
- It was also noted that nine (9) cameras for Family Dentistry will go online next week.

ACTION ITEM: Committee members should remind faculty to schedule use of technology through axiUm.

VI. Clinic Operations Manual – Chapter 4: Infection Control – Dr. E. Teixeira
- Dr. Boonsiriphant will help develop the Infection control protocol for scanners. Dr. Teixeira reminded everyone that we need to make sure protocol & guidelines for use of all technology are in the Clinic Operations Manual.

VII. Other
- Dr. Garcia acknowledged Drs. Boonsiriphant & Teixeira for volunteering to be on a national group of faculty for the American College of Prosthodontists (ACP) Digital Dentistry Curriculum committee.
- The Department of Prosthodontics recently purchased an electronic handpiece. A discussion ensued regarding the difficulty of ordering equipment through the HTC process versus the ease of ordering with department funds. The HTC has worked to make the processes as efficient as possible. Dean Schneider emphasized that the Dean has directed that all technology purchases are vetted and managed through this committee; first, to ensure a review process and secondly, that all affected people/areas will have awareness for infection control, IT security, and HIPAA compliance. The online document should be submitted by the department.
  ⇨ Technology Request Form https://intradent.dentistry.uiowa.edu/az-list#T
  ⇨ Software Installation Request Form for Patient/Simulation Clinic https://intradent.dentistry.uiowa.edu/system/files/docs/it/Request-Form-for-Software-Installation.docx
- Drs. Teixeira & Garcia will review and approve items that can be 1) fast-track purchased or 2) need to be presented to the committee. Dr. Schneider also mentioned that since this committee and process is relatively new, it will take some time for faculty to get used to.

ACTION ITEM: The HTC Chair (Dr. Teixeira) will send out an email to DEOs (cc'ing primary administrators) reminding them of the process/workflow.

Next meeting on February 10, 2016.
Minutes recorded: Ms. Michelle M. Krupp

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