

| <b>Clerkship Directors Committee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>AGENDA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                        |
| April 21, 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 12:00-12:50 p.m. Deans Conference Room |
| Dr. Tad Mabry, Chair                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Recorder: Ms. Lauren Moniot            |
| Lunch will be served.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                        |
| <b>Agenda Items</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Responsible Individual</b>          |
| 1. Approval of the March 10, 2017 Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Mabry</b>                           |
| 2. <b>P.A.S.S.</b> Implementation - Roundtable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Krupp</b>                           |
| 3. Status Report - "Return to Clinic"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Mabry</b>                           |
| 4. WG on Systemic Health Integration in Pt. Care - Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Weistroffer</b>                     |
| 5. StartCheck Implementation – reminder <ul style="list-style-type: none"> <li>• "Students will be introduced to StartCheck in the D3 axiUm training.</li> <li>• Each clerkship should explain specific details and how to use information during clerkship orientation and in their manuals.</li> <li>• Clerkship directors will need to let their departmental faculty know about the StartCheck process.</li> <li>• Joni Yoder will introduce StartCheck to D1-D2.</li> <li>• D4 will not implement this year, but will next year." (<i>Minutes-Aug2016</i>)</li> </ul> | <b>Mabry</b>                           |
| 6. Next Meeting: <b>May 19, 2017</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                        |

| <b>Action Items</b> |                                                 |                    |                 |
|---------------------|-------------------------------------------------|--------------------|-----------------|
| <b>Status</b>       | <b>Action to be taken</b>                       | <b>Responsible</b> | <b>Due Date</b> |
| Pending             | Unified Referral Process – Update               | Kanellis           | Fall 2017       |
| Pending             | StartCheck Implementation Follow-up             | Mabry              | December 2017   |
| Pending             | Presentation: "How patients enter into the COD" | Kanellis           |                 |

### **Clerkship Directors Committee:**

Dr. Tad Mabry, Chair  
 Bruno Calvacanti  
 Nidhi Handoo  
 Terry J. Lindquist  
 Saulo L. Sousa Melo  
 Michael Murrell  
 William J. Synan  
 Erica C. Teixeira  
 Sherry Timmons\*  
 Paula Weistroffer  
 Becky Todd  
 Joni Yoder  
 John Lorenz – D4  
 Megan Timm – D3  
 Emillie Kenne – D3

### **Ex Officio:**

Sherry R. Timmons\*, Chair, CAPP  
 DC Holmes, Chair, Curriculum Committee  
 Ronald Elvers, Director of Clinics  
 Lily T. Garcia, Associate Dean for Education  
 Mike Kanellis, Associate Dean for Patient Care  
 Michelle Krupp, Director, Education Development  
 Galen Schneider, Executive Associate Dean  
 Cathy Solow, Associate Dean for Student Affairs

## Clerkship Directors Committee Minutes – April 21, 2017

**Members Present:** Drs. Tad Mabry (Chair), Nidhi Handoo, Terry J. Lindquist, Michael Murrell, Saulo L. Sousa Melo, Erica C. Teixeira, Bruno Das Neves Cavalcanti, Sherry R. Timmons, Paula Weistroffer, David C. Holmes, Ronald Elvers, Lily T. Garcia, Mike Kanellis, Ms. Becky Todd, Ms. Michelle Krupp, Emillie Kenne (D3), Megan Timm (D3) and John Lorenz (D4)

**Members absent:** Drs. Synan, Schneider, Ms. Joni Yoder, Dean Solow

Meeting called to order at 12:13pm.

I. **Approval of February 17 & 28, 2017 minutes**

- Motion to approve the March 10<sup>th</sup> minutes.
  - o Motioned, Second Motion, Passed

II. **P.A.S.S. Implementation – Roundtable** – Ms. Michelle Krupp- (see handouts)

- Michelle explained each handout about P.A.S.S.; giving the definition, how to use the term and how the P.A.S.S.' will be used in CODA documents. It was discussed that the student must complete all P.A.S.S.' to move on to the D4 year. Remediation must be done if a P.A.S.S. is not completed. T Dr. Mabry pointed out that in the last block, it may be difficult to have students remediate their P.A.S.S.' Communication with Dr. McQuistan will be key in order for a student to complete their D3 P.A.S.S.' The student would then start in the 2<sup>nd</sup> rotation of Extramurals, if their P.A.S.S.' were completed.
- The floor was opened to discussion. The following was mention: P.A.S.S.' will go into effect this upcoming academic year 2017-18. Consideration needs to be taken on how to document the P.A.S.S.'. AxiUm would be able to run reports for P.A.S.S.' if coded correctly. A dashboard for students to track the P.A.S.S.' is on the wish list. The term competency in AxiUm cannot be changed. Continued discussion at the next meeting regarding how each clerkship plans to handle implementation.

III. **Status Report- Return to Clinic** – Dr. Tad Mabry

- There are still students trying to finish clerkship requirements. 1 student is going back to Pros from OD. OD doesn't have any students from the incoming block. Perio needs new patients that have real perio disease, (8 needs to finish, 1 in OSCE, 2 already scheduled, and mostly initial exams). The 2<sup>nd</sup> block is more ready to get going on competencies. 2 of the 8 need multiple things. The rest need a single patient of competency level. There were 17 students total 1<sup>st</sup> block, 9 finished. A lot of the pros students have completed. Some D3 are observing surgery. After the 8<sup>th</sup> of May, they will be booked in clinics. Students outstanding from 1<sup>st</sup> block, are talking to Dr. Weistroffer to get them fit in. 4 of the 8 are not contacting at all to come back and finish. Perio is down to 1 clerk, lost D3 clerk. Clerkship directors reported on the "Return to Clinic" issue. Most students have completed their returns and very few of them will have to be returning during the fourth block.

IV. **WG on Systemic Health Integration in Pt. Care** – Update – Dr. Paula Weistroffer

- The work group on systemic health integration in patient care has come up with a draft template of hypertension. The template is very simple, with a few main points. The work group is currently working on the other top 5 systemic health issues. The first goal is to address the top 6 issues. A 5X7 card was thought to be the most user friendly. The work group would like to have the cards finished for implementation as a pilot in early OD in each of the operatories. Each student may get a copy. If all goes well, modification will be done and then move on to the next 6 issues. Feedback from Dr. Handoo, her faculty and students will be important for the implementation of the cards.
- Systemic health integration has a tie in with the start check implementation. Prof. Cunningham has put together things for the D1 year.

V. **Start-Check Implementation** – reminder – Dr. Tad Mabry

- The Start-check was developed to address students presenting information at the initial patient-student-faculty interaction in a systematic format. Clerkship Committee minutes reflect that the StartCheck was to be implement in all classes with the start of the 2017-2018 year. FAMD adjunct have not been introduced to start check yet. Dr. Paula Weistroffer offered to do an intro on start-check, which would last approximately 15 minutes to FAMD in May. Dr. Michael Murrell can help get this onto the agenda.
  - o When FAMD does their next videotaping, it was brought up to include ideal start-checks. The video would be made available to both faculty and students.
- Jerry can set-up department compliance reports in AxiUm. Total buy in from all faculty in all four years will enhance the learning of our students.
- The students in the committee felt that Start-checks were completely skipped over, or done minimally in some of the clerkships. The suggestion was made to try to get this added to the faculty retreat this summer. Information for getting this done will need to be given to Dr. Garcia.

VI. **Roundtable Comments** – Committee

- Dr. Tad Mabry – The D3-D4 transition meeting will be held in July. All comments made about the students must be discussed with the students first. Good comments can be discussed with them afterwards, if time before the meeting doesn't allow. Student's photos would be a great addition. The group leaders will need to be in attendance for the D3-D4 transition meeting.
  - o Ms. Michelle Krupp - Keep the student comments focused on the competency domains. The AxiUm domains are very similar on how they fit in our domains.
  - o Dr. Michael Murrell meets 1-on-1 with students throughout the year. FAMD gets the most help from a list of students that can handle harder cases. FAMD likes to help the students from day 1 if they need more help.

- o Committee – If the clerkship director cannot attend the committee meeting, they must send a substitute to sit in and make decisions for their clerkship. This conversation should be discussed in the next meeting.

Next Meeting: **May 19, 2017**

Minutes recorded: Ms. Lauren Moniot

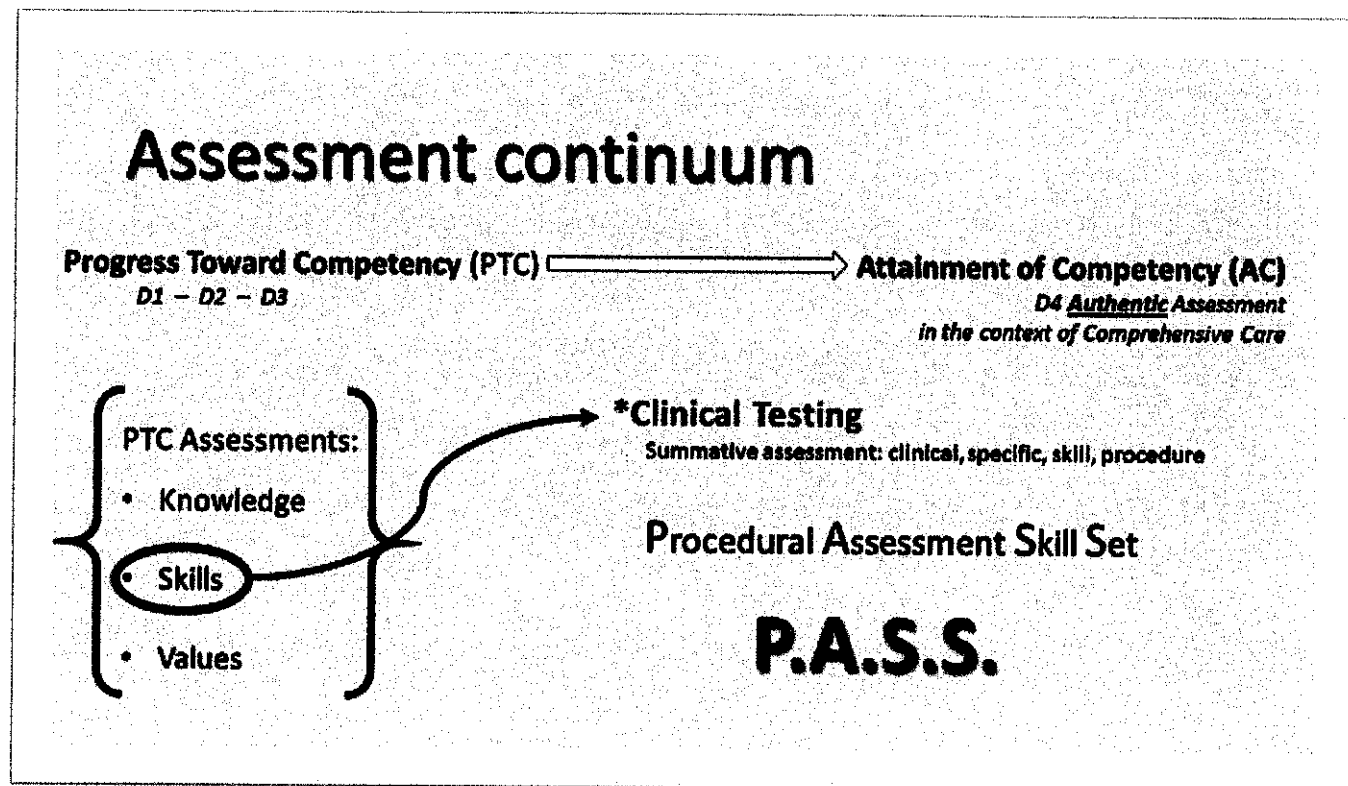


### P.A.S.S. Defined

Assessment of student learning occurs throughout the curriculum as they progress toward competency from D1 through D4, including formative and summative assessments of knowledge, skills and values. A clinical summative assessment termed **P.A.S.S.**, serves as a component of a student's progress toward competency. **P.A.S.S.** – procedural assessment of skill set – is an essential D3 assessment mechanism in which the student demonstrates knowledge, skills, and values defined within the context of a discipline-focused patient encounter. In addition, students must meet clerkship metrics in order to matriculate into D4 year.

The **P.A.S.S.** as defined in the clerkships use a variety of criterion-based clinical measurements to determine successful demonstration of a procedure, to include knowledge, skills, and values.

Each clerkship must be completed before matriculation to the D4 year, a general dentistry, comprehensive care clinical education model. In part, successful completion of a specific **P.A.S.S.** as defined for each Clerkship is needed for a student to progress into the D4 year. If a **P.A.S.S.** is not completed, remediation is required which could entail repetition of prescribed areas of the clerkship, successful completion of a specified list of additional experiences using criteria evaluations, or may require repetition of the entire affected clerkship.



# DRAFT Clerkship P.A.S.S.

April 2017

| ENDODONTICS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | ORAL RADIOLOGY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li><b>ENDO P.A.S.S.</b> - Diagnostic skills of pulpal and periapical status-</li> <li><b>ENDO P.A.S.S.</b> -Recommend and execute emergency treatment</li> <li><b>ENDO P.A.S.S.</b> -Comprehensive endodontic treatment (minimal to low moderate difficulty category) including <u>all</u> steps from case selection to determination of case outcome.</li> </ol>                                                                                                          | <ol style="list-style-type: none"> <li><b>ORAL RAD P.A.S.S.</b> -Make an interpret periapicals, bite wings and panoramic radiographs.</li> <li><b>ORAL RAD P.A.S.S.</b> -CBCT. Basic understanding of how to make and use software, when to order/refer, open, use software for CBCTs.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                         |
| OPERATIVE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | PEDIATRICS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p>Patient Selection Criteria:</p> <ol style="list-style-type: none"> <li><b>OPER P.A.S.S.</b> -Complex anterior resin composite restoration (Class III or Class IV) for primary or secondary carious lesion.</li> <li><b>OPER P.A.S.S.</b> -Class II restoration for primary carious lesion (composite or amalgam).</li> </ol> <p>Skill Set includes <u>all</u> OPER Domains listed on Daily Evaluation Form.</p>                                                                                             | <ol style="list-style-type: none"> <li><b>PEDO P.A.S.S.</b> -Pediatric Radiographic/Treatment Planning</li> <li><b>PEDO P.A.S.S.</b> -Comprehensive Pediatric Dental Evaluation (Ortho, Fluoride, Space Maintainers, Avulsion, TX Planning, Radiographs, Pulpal Therapy, Rx Writing, Pathology)</li> </ol>                                                                                                                                                                                                                                                                                                                                                                |
| ORAL MAXILLOFACIAL SURGERY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIODONTICSS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <ol style="list-style-type: none"> <li><b>OMFS P.A.S.S.</b> -Obtain medical history, informed consent, administer local anesthetic/IV sedation, and surgical procedure</li> <li><b>OMFS P.A.S.S.</b> -Clinical evaluation. Physical, head and neck examination</li> <li><b>OMFS P.A.S.S.</b> -Review radiographs</li> <li><b>OMFS P.A.S.S.</b> -Aseptic technique, review postoperative instructions with patient/escort, and chart documentation</li> </ol>                                                   | <ol style="list-style-type: none"> <li><b>PERI P.A.S.S.</b> -Comprehensive periodontal examinations (initial exam, Dx, Tx Planning) (x2)</li> <li><b>PERI P.A.S.S.</b> -Quadrants of periodontal scaling and root planning (x2)</li> <li><b>PERI P.A.S.S.</b> -Re-evaluation (x2) (OSCE option for 1)</li> </ol>                                                                                                                                                                                                                                                                                                                                                          |
| ORAL Dx                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | PROSTHODONTICS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <ol style="list-style-type: none"> <li><b>ORAL Dx P.A.S.S.</b> - Obtain/review medical history, medication, take vitals</li> <li><b>ORAL Dx P.A.S.S.</b> - Extraoral and intraoral examination of hard/soft tissues</li> <li><b>ORAL Dx P.A.S.S.</b> - Determine appropriate radiographic order and interpret said radiographs</li> <li><b>ORAL Dx P.A.S.S.</b> - Identify problems, modifiers and treatment objectives</li> <li><b>ORAL Dx P.A.S.S.</b> - Construct a comprehensive treatment plan</li> </ol> | <ol style="list-style-type: none"> <li><b>PROS P.A.S.S.</b> -Laboratory (<i>Dr. Lindquist will provide name</i>)</li> <li><b>PROS P.A.S.S.</b> -Dentate Diagnostic Impression (maxillary and mandibular arches)</li> <li><b>PROS P.A.S.S.</b> -Diagnostic Casts, Mounting, Facebow, Jaw Relation, Occlusal Analysis</li> <li><b>PROS P.A.S.S.</b> -Crown Preparation done w/ crown provisional</li> <li><b>PROS P.A.S.S.</b> -Crown Provisional done w/ crown preparation</li> <li><b>PROS P.A.S.S.</b> -Final Impression (fixed) - PVS</li> <li><b>PROS P.A.S.S.</b> -Crown Delivery</li> <li><b>PROS P.A.S.S.</b> -Removable (<i>Is this accurate name?</i>)</li> </ol> |
| ORAL PATHOLOGY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <ol style="list-style-type: none"> <li><b>ORAL PATH P.A.S.S.</b> -Integrate historical information with clinical, radiographic and/or laboratory findings to determine a diagnosis or differential diagnosis, a specific plan for management and education for a patient with an abnormality of the soft tissues of the head and neck, salivary gland dysfunction or pain of non-odontogenic cause.</li> </ol>                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |