

Members Present: Drs. Veeratrishul Allareddy (Chair), Jeffrey A. Banas, Jennifer Hartshorn, John Hellstein, Theodoros Katsaros, Tad Mabry, Rodrigo Rocha Maia, John Warren, Michelle Krupp, Ms. Joan Welsh-Grabin

Absent: Drs. Howard J. Cowen, Steven Fletcher, Sandra Guzman-Armstrong, Ryan W. Hill, Tarek El Kerdani, Kecia Leary, Kyungsup Shin, Anne Williamson

Meeting called to order 12:04

- I. **Approval of June 24, 2019 minutes** – Dr. Allareddy
MOTION: to approve the minutes as submitted and seconded.
MOTION APPROVED.
- II. **Charge to the Committee** – Dean Johnsen (see attachment)
In Dean Johnsen's absence, the charge to the committee was read by Dr. Allareddy.
- III. **Credit Hours – Petition Process related to Maximum Limit** – Dean Timmons
Dr. Krupp spoke in Dean Timmons absence regarding the 15 to 18 maximum credit hours residents are allowed to take. Since some residents require English as a second language course, the maximum credit hours were increased to accommodate.
- IV. **Draft of conflict resolution protocol** – Dr. Allareddy
Dr. Allareddy will complete his edits to the rough draft started by Dr. Geneser and obtain feedback before presenting a draft of conflict resolution protocol to the committee for final approval.
The 2018-2019 version of the Graduate Handbook will be on the Intradent until these edits are approved.
- V. **Interdisciplinary Referral Process – AxiUm** – Ms. Welsh-Grabin
Each department will design their own referral process form. This is to be a short form with only necessary information needed for the referral. This form will be filled out by the person requesting the referral.
Chuck McBrearty will be contacting each department to request what the department needs on their form.
More information will be coming as this process gets started.
- VI. **WG: Industry/Guest Access; Collegiate Safety** – Dr. Krupp & WG
Due to the concern for safety and privacy in the Dental Science building, Scott Arneson had visitor passes made for each department to give to industry reps when they have scheduled appointments in the building.

ACTION ITEM: Dr. Krupp will follow up with HR and Administration to determine the collegiate process/mechanism to track and account for visits.

VII. **Roundtable Comments**

Dr. Hellstein noted that it is now that time again to sign the form regarding how to file a complaint.

Dr. Banas informed the committee that there is no formal help for the noon seminar scheduling this term. The Tuesday noon time slot has traditionally worked. If anyone would like to give a seminar talk or invite someone from around the University, please contact Dr. Banas. There are several open dates. If you invite someone to speak, you'll be responsible for organizing their visit if you want them to meet others in the college. Sharon will likely still coordinate and provide pizza for the time slot.

Dr. Allareddy commented that Brenda will be reaching out around January of 2020 regarding some changes to the New Graduate Orientation next year.

Dr. Krupp reminded everyone about the CODA annual surveys for each advanced education program are due **September 27**. Please email a PDF copy to Dr. Krupp for her review prior to submitting them.

Next Meeting: Monday, September 23, 2019

Minutes recorded: Ms. Brenda Selck

Dean Johnsen to review the charge to the Advanced Education Committee.

Date: August 26, 2019; MONDAY

Time: Noon, lunch included

Location: Dean's Conference Room

Advanced Education Committee

Appointment by position: Program director of the advanced education and graduate programs will be appointed automatically; if an assistant or co-program director exists for a program, voting privileges will reflect one vote per program. The committee will work to improve and advance excellence in the postdoctoral education programs of the College. The committee will communicate advisory reports to the Associate Dean for Education. In order to fulfill this charge, they will:

1. Advise the administration, through the ADE, on liaison activity which will assist in the support of the above effort for excellence;
2. Develop policies and mechanisms which can be utilized for the benefit of any or all programs such as dismissal policies, admission procedures and elective courses which can benefit two or more programs;
3. Work to enhance the interdisciplinary education across specialties and programs.
4. Share informational resources to avoid duplication of efforts and in support of streamlining mandatory reports.
5. Monitor student progression through the educational programs.
6. Work in concert of the resolution of recommendations from the Council on Dental Education and the Graduate College for the improvement of the collegiate programs.