

**Members Present:** Drs. Trishul Allareddy (Chair), Jeffrey A. Banas, Sandra Guzman-Armstrong, Jennifer Hartshorn, John Hellstein, Theodoros Katsaros, Kyungsup Shin, Anne E. Williamson, Michelle Krupp, Ms. Joan Welsh-Grabin

**Absent:** Drs. Tarek El Kerdani, Kecia Leary, Howard J Cowen, Steven L Fletcher, Ryan W. Hill, Rodrigo Rocha Maia, John Warren

**Guests:** Dr. Sherry Timmons and Ms. Lori Kayser

Meeting called to order 12:04

- I. **Approval of August 26, 2019 minutes** – Dr. Allareddy  
**MOTION:** to approve the minutes as submitted and seconded.  
**MOTION APPROVED.**

- II. **Title IV Compliance – Course Restructure** – Drs. Timmons/Krupp (handout)  
With the course restructure plan for the predoc courses now complete, it is time to start on the Advanced Ed courses. There are 20 advanced education courses that cross over terms.

The handout refers to the next steps and timeline as well as two options. Dr. Krupp will begin scheduling individual meetings with directors to finalize changes and details of the courses impacted.

Discussion regarding the options followed.

- Both options would likely increase tuition for the students.
- Can we run the spring semester later, to June 30 for the second option?
  - The University has a May Master's graduation date. Students would not receive financial aid after May.
  - Dean Timmons will send a request to the University for a June 30 spring semester. However, residents will not get their Master's until August. The graduation ceremony would not be possible for August Graduation.
- Clinical courses can cross over terms.
- Courses can start later than the term start date but cannot cross over terms.
- Option two appears to be a more viable option.
- If summer courses start July 1, they have to end on or before August 22.

- III. **Conflict Resolution** – Dr. Allareddy

Dr. Allareddy will be working on updating the conflict resolution policy and will be seeking out individual help as needed. Currently we have a general policy that may not cover all situations. Due to this being connected with students, Dean Timmons, Dr. Krupp and Dr. Banas would be involved.

- IV. **Roundtable Comments**

- Dr. Krupp commended Brenda Selck for updating the Graduate Handbook and creating a workflow to keep it updated annually.

- Dr. Krupp also stated that the external review for non-accredited programs is due this academic year as required by the University. OPER is looking to set a date by spring of next year. GSN is set for October 2020.

**Next Meeting: Monday, November 18, 2019**

Minutes recorded: Ms. Brenda Selck

# NEXT STEPS & TIMELINE

	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb - June 2020	Aug 2020
<b><u>PREDOCTORAL COURSES</u></b>							
Dept/course director meetings with Office for Education							
Final option selected and approved		OCT 11					
<b><u>ADVANCED ED COURSES</u></b>							
Dept/advanced ed director meetings with Office for Education							
Final option selected and approved					JAN 6		
<b><u>ALL COURSES</u></b>							
MAUI changes							
IT: ICON/AEFIS/MAUI infrastructure							
Course restructure development (syllabi, CLOs, assessments, etc.)							
<b>Implementation &amp; compliance deadline</b>							FALL TERM



# TERM DATE OPTIONS

## FOR ADVANCED ED PROGRAMS

	OPTION 1	OPTION 2
<b>FALL</b>	July 1 – December 31	August 24 – December 31
<b>SPRING</b>	January 1 – June 30	January 1 – May 14
<b>SUMMER</b>	No summer term	Summer I: May 18 – June 30 Summer II: July 1 – August 22