

**Members Present:** Drs. Trishul Allareddy (Chair), Jeffrey A. Banas, Sandra Guzman-Armstrong, Jennifer Hartshorn, John Hellstein, Tarek El Kerdani, Kecia Leary, Kyungsup Shin, John Warren, Anne E. Williamson, Michelle Krupp, Ms. Joan Welsh-Grabin

**Absent:** Drs. Rodrigo Rocha Maia, Howard Cowen, Steven Fletcher, Ryan W. Hill, Theodoros Katsaros

**Guests:** Dr. Sherry Timmons and Ms. Lori Kayser

Meeting called to order 12:06

I. **Approval of October 28, 2019 minutes** – Dr. Allareddy

**MOTION:** to approve the minutes as submitted and seconded.

**MOTION APPROVED.**

II. **Title IV Compliance – Course Restructure Finalized Plans** – Drs. Timmons/Krupp  
(Handout)

- The entire advanced education graduate program, including clinical, will be converted into these terms.
- It is possible to have different amounts of credit hours for the same course but these hour choices have to be entered into the course options. There will need to be good departmental oversight/directives to make sure that the student is registering for the correct number of hours for the respective semester, if an incorrect number is entered by the student it can have significant impact on the cost of attendance and financial aid.
- Half-time summer registration is 3 semester hours (at least half-time registration is needed if the student requires federal financial aid to cover the cost of attendance and/or living expenses). If a student is registered for less than 3 semester hours, then a short hours form needs to be submitted and the student could then qualify for federal financial aid.

Dr. Krupp and Lori Kayser will be meeting with each program director to confirm changes.

The Master's degree trumps the certificate and once the Master's degree is awarded, the student's loan deferment clock starts.

- If the Masters is awarded in May, then the last 5-6 weeks of the residency program will part of the deferment time and loan repayments would begin about 5 months after June 30<sup>th</sup>.
- If the degree is delayed until August, regardless of when the degree requirements and thesis defense occurs, the deferment clock starts in August and the degree can be mailed to the student. If the student requires their Master degree for employment purposes the student can request directly from the Graduate College a 'Letter of Completion'.

- If the student is obtaining a MS or PhD the student must be registered in the *terminal* semester of their program (spring for a May degree or summer for an August degree). Please note if a MS or PhD student is ONLY registering for certificate courses during this terminal semester then the department needs to submit the following to the Graduate College: **a memo requesting permission to count the certificate tuition assessment to satisfy Graduate College policy which requires students to be registered in the session of graduation.** This memo serves to override the Grad College requirement that the terminal semester registration follows regular tuition table assessments.

I. **Conflict Resolution** – Dr. Allareddy

Dr. Allareddy was able to access conflict resolution policies from five other Universities to compare. He expects to have a draft ready to circulate by the end of the year.

II. **Resident/Graduate Intradent Page** – Dr. Krupp

The committee was asked to look at the resident/graduate Intradent page and let Dr. Krupp know of any changes or updates they would like to see. The following updates will be added to the site:

- Resident photo panels
- Workplace injury form (per Dr. Leary request)

III. **Roundtable Comments**

- Dr. Williamson asked if the primary admins will be made aware of the changes to the courses impacted by Title IV.
  - Dean Timmons and Lori Kayser are scheduled to meet with the primary admins on Wednesday. Lori's staff will enter changes into MAUI which will then roll over to next year. Primary admins will be invited to meetings with Lori and Dr. Krupp.
- Dr. Banas commented that Kate Bruner's replacement, Sheila Britton, will be starting in January.
- Dr. Leary requested feedback regarding the Iowa section of the AADR being held on a Friday?
  - Going back to Tuesday's would be preferable.

**Next Meeting: Monday, January 27, 2020**

Minutes recorded: Ms. Brenda Selck

# TERM DATES

## FOR ADVANCED ED PROGRAMS

|               | 2020-21 AY Term Dates   |
|---------------|-------------------------|
| <b>FALL</b>   | August 24 – December 31 |
| <b>SPRING</b> | January 1 – May 14      |
| <b>SUMMER</b> | May 15 – August 22      |