

Members Present: Drs. Trishul Allareddy (Chair), Jeffrey A. Banas, Sandra Guzman-Armstrong, Jennifer Hartshorn, John Hellstein, Tarek El Kerdani, Kecia Leary, John Warren, Anne E. Williamson, Darrick Zirker, Michelle Krupp, Ms. Joan Welsh-Grabin

Absent: Drs. Howard Cowen, Steven Fletcher, Theodoros Katsaros, Kyungsup Shin

Guests: Ms. Cari Anderson

Meeting called to order 12:05

I. **Approval of December 16, 2019 minutes** – Dr. Allareddy

MOTION: to approve the minutes as submitted and seconded.

MOTION APPROVED.

II. **Resident Wellness Orientation** – Ms. Cari Anderson

Ms. Anderson gave a brief snapshot of her services during past orientations; however, more residents are seeking her services. She would like to give a more detailed overview as she currently gives D1 students during a noon conference sometime in the month of July. The committee members agreed that this should be a required session. Date is TBD.

ACTION ITEM: Schedule resident wellness orientation session in July after the anatomy course.

III. **New Resident Orientation Draft Schedule** – Dr. Krupp/Ms. Selck

Dr. Krupp discussed the tentative New Resident Orientation schedule this year.

- The program director panel will be shorter with each program director giving their residents a tour after the panel.
- Dr. Denise Martinez will return this year to present Cultural Responsive Care.
- Dr. Butali will present Ethics & Professionalism again this year. This will satisfy one of the CODA standards.
- Library Services, Oral Science Introduction and IT Policies and Procedures will follow on that first day of orientation.
- Residents will end the first day with pictures and HR Topics.
- The second day will start a bit later and will be more clinical presentations.
- Dean Timmons will be out during orientation and will present at a later date.
- Presenters will be requested to have a handout for any informative sessions. These handouts will be made available on the Intradent in a new resident orientation section.

It was discussed that PhD students only need to attend the first day of orientation.

IV. **Conflict Resolution** – Dr. Allareddy (Presentation)

Dr. Allareddy contacted program directors from multiple specialties in multiple institutions. He found that a majority of the schools do not have a policy regarding conflict resolution.

The attached presentation shows the levels of conflict that are a possibility and the suggested steps to resolve the conflicts. There is currently no written policy but these steps are generally followed. Dr. Allareddy will circulate the draft and work closely with the Offices for Education and Student Affairs before finalizing.

ACTION ITEM: Drs. Allareddy and Krupp will work to put this information in a chart and circulate among the Advanced Ed committee members for feedback.

V. **Standardized Syllabus Template** – Dr. Krupp

The Office for Education has developed a fillable PDF syllabus form in response to a previous discussion about standardizing syllabi for the graduate programs. This fillable PDF syllabus form will be made available to everyone on the Intradent. Please send any feedback on the form to The Office for Education.

ACTION ITEM: Ms. Selck will post the fillable form on the Intradent

VI. **Roundtable Comments**

- Dr. Leary mentioned that Dr. O'Connell from the International Association of Dental Traumatology will be here on March 23 at CDD from 10 to 11:30. Dr. Leary will be sending out emails with additional information.
- Dr. Leary also discussed how the D3s do a poverty simulation prior to starting the clerkships. During this simulation, each individual is given an identity and they simulate a month in poverty. This is a very robust kit that costs about \$3000 and the CoD has been doing this for about 3 years.
The LEND Training program does the same exact poverty simulation on Friday which the CoD Pediatric dental residents will be participating in. This would be a great opportunity for other residents, especially international residents as part of the simulation discusses Medicaid, the different layers for applying for social services, for housing, for transportation and how to navigate the system. This is very powerful, especially for people who are not from the United States. The Dental School training is on Thursday afternoon and the LEND training will be on Friday morning. If anyone is interested in getting more information, please contact Dr. Leary.

Next Meeting: Monday, March 23, 2020

Minutes recorded: Ms. Brenda Selck

Conflict Resolution

- Conflict resolution can be defined as the informal or formal process that two or more parties use to find a peaceful solution to their dispute.

Conflicts

Resident vs
Dental Student

Resident vs
Resident

Resident vs
Faculty

Resident vs
Staff

Resident vs
Dental Student

Resident vs
Resident

Resident vs
Faculty

Resident vs
Staff

Program
Director

DEO

Resolution

Resident vs
Dental Student

Resident vs
Resident

Resident vs
Faculty

Resident vs
Staff

Program
Director

DEO

Dean for
Student Affairs

Dean for
Education

Ad Hoc
Committee of
Chair of Adv.
Edu plus one
AE Committee
Member, Chair
of Graduate
Studies

Resolution

Resident vs
Dental Student

Resident vs
Resident

Resident vs
Faculty

Resident vs
Staff

Program
Director

DEO

Dean for
Student Affairs

Dean for
Education

Ad Hoc
Committee of
Chair of Adv.
Edu plus one
AE Committee
Member, Chair
of Graduate
Studies

Resolution

Recommendation
for dismissal

Dean forms Ad
Hoc
Committee

Dean's Decision

Questions/Comments

Conflict Resolution

- Resident vs Dental Student
 - Resident vs Resident
 - Resident vs Faculty
 - Resident vs Staff
-
- Program Director
 - DEO
 - Resolution
-
- Dean for Student Affairs and/or Dean for Education
 - Ad Hoc Committee of Chair of Adv. Edu plus one AE Committee Member, Chair of Graduate Studies
 - Resolution

Conflict Resolution

- Recommendation for dismissal
- Dean forms Ad Hoc Committee
- Dean Decision