

Members Present: Drs. Justine Kolker (Chair), Sindhura Anamali, Piriya Boonsiriphandt, Carolina Cucco, Matthew Geneser, Emily Lanzel, Brian Howe, Bill Synan, Megumi Williamson, DC Holmes, Michelle Krupp, Sherry Timmons, Ms. Becky Todd, Ms. Joni Yoder, Mr. Bill Fletcher (D4), Ms. Melissa Draughn Williams (D3)

Absent: Drs. John Syrbu, Greg Farris

Meeting called to order at 12:07 p.m.

- I. **Approval of September 18, 2020 minutes** – Dr. Kolker
MOTION: to approve the October 16, 2020 minutes as submitted. Motion seconded.
MOTION APPROVED

- II. **Return Slips Impact** – Dr. Kolker
- There seems to be an increase of students requesting to return to other clinics for various reasons, but predominately for PROS. Each student will have 2-3 returns to PROS for post op checks and deliveries. Directors should remind students to plan ahead and fill out the appropriate slip (white paper slip). Students should not use AxiUm for trading clinics and returns. AxiUm tracks absences, not clinic trades.
 - Ms. Yoder suggested that a spreadsheet be developed that track returns in which clerks could document and directors can view.
 - Concerns that students are missing other clinics and educational experiences due to returns as well as for reasons such as vacation, quarantine/sickness were discussed. The group agreed that there should be a set (universal across clerkships) maximum number of days a student can miss in each clinic. Additional time missed should then be made up at the end of the year.

ACTION ITEM: 1) Joni Yoder will develop spreadsheet for clerks to document student returns. 2) Clerkship directors review with department maximum number of days acceptable for students to miss before make-up time is required.

- III. **Integration & Board Prep** – Dr. Krupp
- Dr. Krupp discussed past exam board scores and the new Integrated National Board Dental Exam.
- NBDE board scores for part I and II are trending downwards.
 - Approximately ¼ of the D2 class is planning on taking the INBDE. The D2 class is the first class required to take INBDE. The Office for Education and Curriculum Committee are looking at ways to increase/enhance integrated learning as well as help students better prepare for taking the boards. A comprehensive action plan that involves board preparation, curriculum initiatives, policies and student accountability is being developed.
 - A new D3 integrated seminar will be piloted this spring. Drs. Satheesh Elangovan and Shankar Rengasamy Venugopalan have taken the lead on developing this seminar and will be asking each department to help with writing case-based, patient box (INBDE format) questions.

IV. **Snapshot – Student Progress & Informal Remediation** – Dr. Krupp

The D3 student progress meeting is scheduled for Thursday, December 3, 12pm-2pm. Dr. Krupp has requested that each director fill out snapshot form and return to her office prior to the progress meeting. Students that directors have concern for will be discussed.

V. **Roundtable** – Committee Members

- Dr. Megumi Williamson expressed concern with projected increased vacancy rates in the PERIO clinic throughout the winter due to COVID, flu, weather, etc. Discussion focused on what other clerkship have done for alternative education when patient volume is low and being proactive. Ideas included: lowering requirements, case write-up that entail how to treat a case from start to finish.
- Reasons for lower number of patients in some clinics ranged from referrals not suitable for students, no shows to D4s finishing their D3 requirements.
- Each clerkship director/department should continue to closely monitor and communicate concerns early to Clinic Administration and Office for Education. This will be an on-going agenda item for the committee to discuss.

Next Meeting: January 22, 2021

Minutes recorded: MMK