Members Present: Drs. Christopher Barwacz (Chair), Michelle Krupp, John Syrbu, Salahaldeen Abuhammoud, Ahmed Mahrous, Marcos Vargas, David Jones, Manuel Gomez, Kyle Stein, Brian Howe, Erica Teixeira, Mr. Kelby Scandrett, Mr. Ivan Medin, Mr. Chuck McBreaty, , Alex Hsieh (D2), Mr. Parker Eller (D3),

Absent: Drs. Amira Elgreatly, Peter Boonsiriphant

Guests: Drs. Mike Callan, Lina Moreno, John Welk

Meeting called to order 12:02pm

I. **Approval of November 11th, 2020 minutes** – Dr. Christopher Barwacz
    MOTION: to approve the minutes as submitted and seconded.
    MOTION APPROVED.
    - No comments from prior meeting minutes
    - Meeting minutes submitted and seconded

II. **Collegiate Rx Form -** Dr. Barwacz
    - Per previous meeting discussion, the current existing prescription form has limitations and is missing important fields
    - Work group formed to discuss option on how to move forward with Rx form process
    - Two options were given:
        - Update and modify existing form or
        - Incorporate workflow through axiUm software with brand new form
    - Based on feedback, it was decided it's better to update and modify the existing form rather than utilize the over-complicated AxiUm module
    - Next steps for the work group include:
        - Reworking the old form via adobe acrobat
        - Options of drop down menus, or manually fillable fields
        - Question of fully digital or a hybrid form that can also be printed

    ACTION: Work group to meet and follow up with committee at next month meeting.

III. **3DMD Facial Scanner Request** – Drs. Callan, Moreno, Welk
    - Proposed request of 3DMD Facial Scanner to capture 3D image of the head. The University has purchased seven over the years, but the current scanner has aged out and is not upgradable with Windows 10. All images are saved locally. Want to use it for two populations, craniofacial anomalies and orthodontic patients
    - Other pros: Can generate a lot of data for Master's thesis program. If there is a way to upload images to MiPACS, these can be accessible for other departments.
    - Question from Dr. Barwacz: Does it require special software? Once in MiPACS, it may require special software, but since it's an STL, there are many different types that can be used
    - Orthodontics department would be making the biggest contribution for purchasing. Hoping that oral surgery can help out with purchase as well
    - No concerns from committee or IT regarding purchase

MOTION: to approve request for 3DMD Facial Scanner and forward to administration
MOTION SECONDED AND APPROVED.
Soft Tissue Laser Request
- The ORTHO department also requested a Soft Tissue Laser that is commonly purchased among orthodontics
- Pros: Increased power – analog – durable – great customer service
- No concerns from committee or IT regarding purchase

MOTION: to approve request for Soft Tissue Laser and forward to administration

MOTION SECONDED AND APPROVED.

IV.   **Digital Faculty Workshops**– Drs. Abuhammoud & Barwacz
- Tabled due to time

V.   **Roundtable Comments** – Committee
- Tabled due to time

Next Meeting: February 10, 2021 Minutes

recorded: Ms. Kearstin Gehlhausen